



Westmeston Parish Council

**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF COUNCIL
TO BE HELD ON THURSDAY 8th OCTOBER 2018 AT 7.30pm VIA ZOOM**

A Beams

Andy Beams
Locum Clerk to the Council

2nd October 2020

Join Zoom Meeting

<https://us04web.zoom.us/j/72403676631?pwd=MzYrQjhXWldXNkFraVh6OFIsT3Vkdz09>

Meeting ID: 724 0367 6631

Passcode: 6a16cR

Members of the public have a right and are welcome to attend.

AGENDA

1. **Apologies for absence:** To receive and accept any apologies for absence
2. **Declarations of interest:** To note any declarations of interest
3. **Minutes of the previous meeting held on 27th August 2020:** To agree amendments to minutes presented to council

In accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:

4. **Current issues:** To record details of council concerns regarding unsatisfactory conduct in the administration of the council
5. **Financial matters:**
 - (a) To note payment of the Clerk's salary (including holiday pay and working from home allowance) according to the terms of the contract of employment
 - (b) To authorise payment at the rate of £25 per hour to the locum clerk for meeting and administrative support
 - (c) To authorise payment to HR Services Partnership for employment consultancy services
 - (d) To authorise payment for Zoom services required for remote council meetings
 - (e) To authorise Cllr Tessa Houghton as a signatory to the council's Nat West bank account
6. **Staff matters**
 - (a) To appoint members to administer the written appeal
 - (b) To agree a timescale for announcing the result of the appeal process
 - (c) To agree the next steps regarding staffing requirements
7. **Date of next meeting:** To agree the date of the next meeting and consider any agenda items for inclusion