



## Westmeston Parish Council

**COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF COUNCIL  
TO BE HELD ON TUESDAY 10<sup>th</sup> NOVEMBER 2018 AT 7.30pm VIA ZOOM**

*A Beams*

Andy Beams  
Locum Clerk to the Council

4<sup>th</sup> November 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/89610065437?pwd=Qm5zTWZZR1RPOWJ3TnRmYlB5cWxkZz09>

Meeting ID: 896 1006 5437

Passcode: 241474

**Members of the public have a right and are welcome to attend.**

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### AGENDA

1. **Apologies for absence:** To receive and accept any apologies for absence
2. **Declarations of interest:** To note any declarations of interest
3. **Public questions:** To receive questions from member of the public
4. **Minutes of the previous meeting held on 8<sup>th</sup> October 2020:** To approve the minutes to be signed by the Chairman
5. **To confirm resolutions made at meeting held on 8<sup>th</sup> September 2020:** In the absence of a set of minutes, to confirm the resolutions made by council
  - (a) To approve payment of the following invoices:
    - Church Corner Maintenance: Reimbursement to Cllr C Mills for £35.00
    - Clerk's home working allowance £88.00
  - (b) To record any other resolutions agreed by council
6. **Financial matters:**
  - (a) To approve payment of the following invoices:
    - Royal Mail delivery: Reimbursement to Cllr R Mills £13.40
    - Royal Mail delivery: Reimbursement to Cllr T Haughton £2.06
    - Church Corner Maintenance: Reimbursement to Cllr C Mills for £35.00
    - Locum Clerk: Payment for October 4 hours @ £25 per hour £100
  - (b) To note Cllr Tessa Haughton is registered with Nat West bank as a signatory to the council's account. The signatories are confirmed as Cllrs R Mills, C Mills, M Clark and T Haughton
  - (c) To discuss the 2021/22 budget
7. **Website:** To consider proposed update to website (details previously circulated) resulting in an uplift in cost to £78 per annum
8. **Fly Tipping:** To consider a contingency amount of £100 for signage on Wapple Way

**9. Planning:**

- (a) To consider the following applications:
- (b) To note any decisions received:

**In accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:**

**10. Staff matters**

- (a) To note the confidential report of the Appeal Panel
- (b) To thank the members for their work and disband the panel
- (c) To agree actions to recruit a new permanent Clerk
- (d) To discuss actions to recover council property held by the former Clerk

**11. Date of next meeting:** To agree the date of the next meeting and consider any agenda items for inclusion