

# Westmeston Parish Council

# COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF COUNCIL TO BE HELD ON WEDESDAY 23<sup>rd</sup> JUNE 2021 AT 6.30pm AT WESTMESTON PARISH HALL

P. vídler

Paul Vidler Clerk to the Council

16<sup>th</sup> June 2021

Members of the public have a right and are welcome to attend.

To maintain your safety at the meeting, additional measures will be in place in the hall, including:

- Covid test and trace register please bring your own pen
- Hand sanitiser will be provided
- One way circulation system
- Social distancing
- Natural ventilation
- Please wear a face covering

Please do not attend the meeting if you are experiencing a high temperature, continuous cough, loss or change of smell or taste, headache, sore throat or runny nose. If you require paper copies of the meeting documents, please print them off and bring them to the meeting, as we are unable to provide these.

# AGENDA

- 1. Apologies for absence: To receive and accept any apologies for absence.
- 2. Declarations of interest: To note any declarations of interest.
- 3. Public questions: To receive questions from members of the public.
- 4. Minutes of the previous meeting held on 24<sup>th</sup> May 2021: To approve the minutes to be signed by the Chairman.
- 5. Appointment of lead members: To agree appointments to the following:
  - (a) Planning
  - (b) Highways and Road Safety
  - (c) Rights of Way
  - (d) Westmeston Common Land
  - (e) Church Corner Maintenance
  - (f) Website
  - (g) Environment and Tree Warden
  - (h) East Sussex ALC
  - (i) Lewes District ALC
- 6. To agree the 2020/21 financial statement including the schedule of payments, the receipts and bank reconciliation copy attached.

- 7. To agree exemption from a limited assurance review by the external auditor for the financial year 2020/21.
- 8. Annual Governance and Accountability Review 2020/21
  - (a) To receive and note report from internal auditor copy attached.
  - (b) To approve and sign AGAR section 1 Annual Governance Statement copy attached.
  - (c) To approve and sign AGAR section 2 Accounting Statements copy attached.

# 9. Financial matters:

(a) To approve payment of invoices:

Payee	Reason	Amount
Business Services at CAS Ltd	Insurance	£198.96
LDALC	Annual subscription	£20.00
Mulberry & Co	Internal audit	£144.00
Cathy Mills	Church Corner maintenance June 2021	£35.00

# 10. Planning:

- (a) **Development opposite Westmeston Place, east of Lewes Road:** To receive updates from Lewes District Council.
- (b) To agree a response to the following applications for certificates of lawfulness:

SDNP/21/02440/LDELarchfield , Spatham Lane, WestmestonContinued occupation of dwelling in breach of agricultural occupancy condition attached toE/66/0170.

SDNP/21/02441/LDE Larchfield , Spatham Lane, Westmeston Use of land and buildings for ancillary domestic purposes.

- (c) Inter Parish Working Group on Housing: To receive updates from the group.
- (d) Eton College Site: To receive updates on the proposals for the site.
- (e) Lewes District Council Local Plan: To receive updates on housing figures.
- **11. Spatham Lane speed limit:** To consider the Chairman's reply to the letter dated 13 April 2021 from Ditchling Parish Council *copy attached*.

# 12. Any other information for noting: None.

**13.** Date of next meeting: 13<sup>th</sup> July 2021 at 6.30pm.