



## Westmeston Parish Council

**COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF COUNCIL  
TO BE HELD ON MONDAY 24<sup>th</sup> MAY 2021 AT 7.30pm AT WESTMESTON PARISH HALL**

*P. Vidler*

Paul Vidler  
Clerk to the Council

18<sup>th</sup> May 2021

**Members of the public have a right and are welcome to attend.**

**To maintain your safety at the meeting, additional measures will be in place in the hall, including:**

- **Covid test and trace register – please bring your own pen**
- **Hand sanitiser will be provided**
- **One way circulation system**
- **Social distancing**
- **Natural ventilation**
- **Please wear a face covering**

**Please do not attend the meeting if you are experiencing a high temperature, continuous cough or loss or change of smell or taste. If you require paper copies of the meeting documents, please print them off and bring them to the meeting, as we are unable to provide these.**

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### AGENDA

1. **Election of Chairman:** Chairman to sign Declaration of Acceptance of Office
2. **Election of Vice Chairman:**
3. **Apologies for absence:** To receive and accept any apologies for absence.
4. **Declarations of interest:** To note any declarations of interest.
5. **Public questions:** To receive questions from member of the public.
6. **Co-option to councillor vacancy:** To consider the application for co-option from Joyce Dudeney – *paper attached.*

- 7. Minutes of the previous meeting held on 16<sup>th</sup> March 2021:** To approve the minutes to be signed by the Chairman.
- 8. Financial matters 2020/21:**  
 (a) To sign section 1 of the AGAR - Annual Governance Statement 2020/21  
 (b) To sign section 2 of the AGAR - Accounting Statements 2020/21
- 9. Standing Orders, Financial Regulations and Members' Code of Conduct:** To agree the re-adoption of these documents.
- 10. Representation on external bodies:** To agree member representation on:  
 (a) Beacon Traffic Group  
 (b) Inter Council Housing Steering Group
- 11. Chairman's annual report:** To receive the Chairman's annual report.

**12. Financial matters:**

- (a) To approve payment of invoices:

Payee	Reason	Amount
Tessa Haughton	Defibrillator pads	£64.73
Cathy Mills	Church Corner maintenance March 2021	£35.00
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Andy Beams	Locum Clerk April/May 2021	£283.40
ESALC	ESALC/NALC Subscription 2021/22	£107.31

**13. Planning:**

- (a) **Development opposite Westmeston Place** – To receive updates from Lewes District Council.
- (b) **Inter council housing steering group** – To receive updates from the group.
- (c) **Eton College Site** – To receive updates on the proposals for the site.
- (d) **Lewes District Council Local Plan** – To receive updates on housing figures.

**14. Spatham Lane speed limit:** To note receipt of letter dated 13 April 2021 from Ditchling Parish Council – *copy attached*.

**15. Plumpton College Kickstart Community Projects:** To agree response about projects in Westmeston.

**16. Village Noticeboard, Church Corner:** To agree improvements.

**17. Finger post north end Spatham Lane:** To agree action.

**18. Purchase of four further litter pick signs:** To agree proposal.

**19. Gallops Farm:** To consider installation of new gate.

**20. 2021/22 Council meetings:** To agree dates for Council meetings in 2021/22.

**21. Any other information for noting:**

- (a) Thank you notes from grant recipients.
- (b) Broadband