



Westmeston Parish Council

**COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF COUNCIL
TO BE HELD ON TUESDAY 14TH MAY 2024 AT 7.15PM AT WESTMESTON PARISH HALL**

P. Vidler

Paul Vidler
Clerk to the Council

8th May 2024

Members of the public have a right and are welcome to attend.

Please do not attend the meeting if you are experiencing a high temperature, continuous cough, loss or change of smell or taste, headache, sore throat or runny nose. If you require paper copies of the meeting documents, please print them off and bring them to the meeting, as we are unable to provide these.

AGENDA

1. **Election of Chairman:** Chairman to sign Declaration of Acceptance of Office.
2. **Election of Vice Chairman.**
3. **Apologies for absence:** To receive and accept any apologies for absence.
4. **Declarations of interest:** To note any declarations of interest.
5. **Public questions:** To receive questions from members of the public.
6. **Minutes of the previous meetings held on 12th March 2024:** To approve the minutes to be signed by the Chairman.
7. **Appointment of lead members:** To agree appointments to the following:
 - (a) Planning
 - (b) Highways and Road Safety
 - (c) Rights of Way
 - (d) Westmeston Common Land, Environment and Tree Warden
 - (e) Church Corner Maintenance
 - (f) Website
 - (g) Internal Auditors
 - (h) East Sussex ALC
 - (i) Lewes District ALC
 - (j) Beacon Parishes Traffic Group
 - (k) Inter Council Housing Steering Group
8. **Standing Orders, Financial Regulations and Members' Code of Conduct:** To agree the re-adoption of these documents.

9. **2024/25 Council meetings:** To agree dates for Council meetings in 2024/25 - 9th July 2024, 10th September 2024, 12th November 2024, 14th January 2025 and 11th March 2025.
10. **To agree the 2023/24 financial statement including the schedule of payments, receipts, bank reconciliation and variances.**
11. **To agree exemption from a limited assurance review by the external auditor for the financial year 2023/24.**
12. **Annual Governance and Accountability Review 2023/24:**
- (a) **To receive and note report from internal auditor.**
 - (b) **To approve and sign AGAR section 1 Annual Governance Statement.**
 - (c) **To approve and sign AGAR section 2 Accounting Statements.**
13. **Financial matters:**
- (a) **To approve payment of invoices.**

Payee	Reason	Amount
Cathy Mills	McAfee subscription renewal	£195.99
East Sussex ALC Limited	ESALC and NALC subscription	£92.12
East Sussex ALC Limited	Planning training	£222.00

- (b) **NS&I Account:** To consider the continuation of the NS&I account.

14. **Planning:**

- (a) **Development opposite Westmeston Place, east of Lewes Road and Blackdog Farm east of Lewes Road:** To receive updates.
- (b) **To note comments made on the following planning applications since the previous meeting:**
 - SDNP/24/00884/LIS & SDNP/24/01327/HOUS – Spatham Farm Cottage, Spatham Lane**
Installation of 16no PV cells to existing building.
No comment.
- (c) **Inter Parish Working Group on Housing/Eton College Site/Lewes District Local Plan/South Downs Local Plan:** To receive updates.

15. **B2116 Lewes Road:** To receive update on potential extended 40mph speed limit.

16. **Spatham Lane:** To receive update on drainage.

17. **Wapple Way:** To receive update on vegetation.

18. **Church Corner maintenance:** To receive update.

19. **Lewes District ALC/Lewes DC/East Sussex CC Conference 7th June 2024:** To consider topics for consideration at the conference.

20. **SDNPA Board by-election:** To note the election of Paul Bevan to the SDNPA Board.

21. Any other information for noting: None.

22. Date of next meeting: 9th July 2024 at 6.30pm.