



Westmeston Parish Council

**COUNCILLORS ARE SUMMONED TO ATTEND THE ANNUAL MEETING OF COUNCIL
TO BE HELD ON TUESDAY 15TH MAY 2025 AT 7.00PM AT WESTMESTON PARISH HALL**

P. Vidler

Paul Vidler
Clerk to the Council

7th May 2025

Members of the public have a right and are welcome to attend.

AGENDA

- 1. Election of Chairman:** Chairman to sign Declaration of Acceptance of Office.
- 2. Election of Vice Chairman.**
- 3. Apologies for absence:** To receive and accept any apologies for absence.
- 4. Declarations of interest:** To note any declarations of interest.
- 5. Public questions:** To receive questions from members of the public.
- 6. Minutes of the previous meetings held on 11th March 2025:** To approve the minutes to be signed by the Chairman.
- 7. Appointment of lead members:** To agree appointments to the following:
 - (a) Planning
 - (b) Highways and Road Safety
 - (c) Rights of Way
 - (d) Westmeston Common Land, Environment and Tree Warden
 - (e) Church Corner Maintenance
 - (f) Website
 - (g) Internal Auditors
 - (h) East Sussex ALC
 - (i) Lewes District ALC
 - (j) Beacon Parishes Traffic Group
 - (k) Inter Council Housing Steering Group
- 8. Standing Orders, Financial Regulations and Members' Code of Conduct:** To agree the re-adoption of these documents.
- 9. 2025/26 Council meetings:** To agree dates for Council meetings in 2025/26 - 8th July 2025, 9th September 2025, 11th November 2025, 13th January 2026 and 10th March 2026.
- 10. To agree the 2024/25 financial statement including the schedule of payments, receipts, bank reconciliation and variances.**

11. To agree exemption from a limited assurance review by the external auditor for the financial year 2024/25.

12. Annual Governance and Accountability Review 2024/25:

- (a) To receive and note report from internal auditor.**
- (b) To approve and sign AGAR section 1 Annual Governance Statement.**
- (c) To approve and sign AGAR section 2 Accounting Statements.**

13. Financial matters:

- (a) To approve payment of invoices.**

Payee	Reason	Amount
Cathy Mills	Bodycams for litter pickers	£119.97
Cathy Mills	Church Corner maintenance – April 2025	£35.00
LDALC	Lewes District Association of Local Councils subscription	£20.00
East Sussex ALC Limited	ESALC and NALC subscription	£96.47
East Sussex ALC Limited	Planning training	£30.00
Business Services at CAS Ltd	Annual insurance renewal	£405.01
Paul Vidler	Annual Microsoft subscription renewal	£138.24

14. Planning:

- (a) Development opposite Westmeston Place, east of Lewes Road and Blackdog Farm east of Lewes Road: To receive updates.**
- (b) To agree responses to the following applications:**
 - (i) LW/25/0211 – Cumbria, Green Road, Wivelsfield Green**
Demolition of garage, proposed two-storey side extension, single-storey rear extension and fenestration alterations (Resubmission).
 - (ii) SDNP/25/01390/LDE – Sorrento, Spatham Lane**
Continued occupation of dwelling in breach of agricultural occupancy condition attached to E/69/24.
 - (iii) SDNP/25/01394/LDE – Sorrento, Spatham Lane**
Use of land and buildings for ancillary domestic purposes.
- (c) Inter Parish Working Group on Housing/Eton College Site/Lewes District Local Plan/South Downs Local Plan: To receive updates.**

15. Underhill Lane: To receive update on ditch clearance.

16. Any other information for noting:

- (a) Ditchling Parish Council Traffic Committee.**
- (b) Discussion with James MacCleary MP.**

17. Date of next meeting: 8th July 2025 at 6.30pm.