

Westmeston Parish Council

Housing and Development

my ref:  
your ref:  
date: 17 November 2020

Dear Sir/Madam,

### **Notification of Committee Meeting**

**Application No:** LW/20/0140  
**Type:** Planning Application  
**Proposal:** Change of use of agricultural land to dog day care facility (sui generis) with construction of site access, reception building and field shelter and provision of car parking  
**Site Location:** Land Adjacent To Middleton Common Farm Middleton Common Lane Westmeston BN6 8SF

The above application, which you submitted comments on, will be considered by the Planning Applications Committee on **Wednesday 25 November 2020** starting at **4pm**.

As a temporary measure, and as a consequence of the Covid 19 emergency, the Committee will be meeting remotely in a virtual capacity via Microsoft Teams. Prior notice of the meeting will be shown on the Council's website in the usual way. The meeting will be live streamed and viewable by the public by clicking on a link that will be provided on the website.

The public speaking rules for Committee have been amended for remote meetings as follows:

- Registered speakers will **not** be able to participate in a live meeting – instead their comments will be read out to the Committee by an Officer.
- You can register to speak from **09:00am on 19 November 2020** until **9:00am on 23 November 2020**
- If you wish to register please contact [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk). **Please provide your name, address and a contact telephone number and advise the application number and proposed development to which it**

**refers. You will need to make clear whether you are providing a statement in favour or against the application and your relationship to the application site.**

- The Public Speaking Scheme rules which place a limit on the numbers of public speeches allowed and time allotted still apply to these temporary arrangements. A maximum of six members of the public can provide speeches (up to three objectors and three supporters) on a first come, first served basis. Speeches should be no more than 500 words and take no longer than three minutes to read. In addition, one Lewes District ward councillor and one representative on behalf of the local town or parish council will be allowed to provide a speech of up to 750 words, which should take no more than five minutes to read. These rules will be strictly enforced and any words provided in excess of the word limits will not be read aloud during the meeting.
- Once you have received an email to confirm that your registration to provide a speech has been successful, please email a copy of your speech to [committees@lewes-eastbourne.gov.uk](mailto:committees@lewes-eastbourne.gov.uk) **by no later than 5:00pm two days before the committee meeting**. The text may also be published as part of the supplementary report for members to view prior to the meeting.
- Submissions must not include any photographic or other images and if such information is included, it will not be circulated to members to view.
- Any submissions considered to contain aggressive or abusive language, or that make personal remarks regarding any Member, officer or third party will be rejected.

Should you need to present additional documentation to the Committee by reason a special circumstance please **notify the planning department in advance of the meeting** so that this can be considered. Documentation submitted to the Council on the day of the meeting will not be considered.

The application is recommended for **approval**.

The agenda for the meeting including the report for this application can be viewed at: <http://democracy.lewes-eastbourne.gov.uk/ieListMeetings.aspx?CommitteeId=428>

All documents relating to the application (including the report) can also be viewed via Planning Public Access on our website at <http://www.lewes-eastbourne.gov.uk/planning-and-building-control/planning-applications/search-and-view-planning-applications/>

Should you need any assistance in viewing the remote meeting please let us know.

Yours faithfully

**Sarah Scannell**  
Specialist Advisor (Planning)

Phone: 01323 415428

Email: [Customerfirst@lewes-eastbourne.gov.uk](mailto:Customerfirst@lewes-eastbourne.gov.uk)

Website: [lewes-eastbourne.gov.uk](http://lewes-eastbourne.gov.uk)