



# Sutton Cheney Parish Council

## MINUTES OF SUTTON CHENEY PARISH COUNCIL MEETING HELD ON WEDNESDAY 22<sup>nd</sup> MAY 2019 AT DADLINGTON VILLAGE HALL, THE GREEN, DADLINGTON

### Parish Councillors Present:

Sarah Roberts	Linda Mayne
Julia Jarvis	Ambrose Long

### In Attendance

Joanne Lowe (Parish Clerk)  
2 Members of the Public  
Borough Councillor Jonathan Collett  
County Councillor Ivan Ould

### ELECTION OF CHAIRMAN

76/19 Cllr Roberts nominated and it was unanimously agreed to elect Cllr Ambrose Long as Chairman for 2019-2020. Cllr Long duly signed his declaration of office form.

### ELECTION OF VICE CHAIRMAN

77/19 Cllr Jarvis nominated and it was unanimously agreed to elect Cllr Roberts as Vice Chairman for 2019-2020. Cllr Roberts duly signed her declaration of office form.

### PUBLIC PARTICIPATION

78/19 None received

### APOLOGIES

79/19 None received

### DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

80/19 None received

### PREVIOUS MINUTES

81/19 The Council unanimously resolved to adopt the draft minutes of the Parish Council Meeting held on 10<sup>th</sup> April 2019 with no amendments.

### BOROUGH AND COUNTY COUNCILLOR REPORTS

82/19 It was noted the report from Councillor Ivan Ould that included an update on the Sculpture Trail, recent issues with roadworks through Dadlington, accidents on Fenn Lane and that he will be standing down after the elections after 2021.

83/19 It was noted the formal introduction by Councillor Jonathan Collett after being elected as the Borough Councillor for Ambien Ward, which included the meeting with those associated with the Sculpture Trail and his priorities over the next 4 years, including rural speeding and concerns over local developments.

84/19 It was noted by the Council the different ways in which new members could be recruited onto the Council. Ideas included leaflet drops, articles in “The Rock” and posters up in new locations such as local Pubs.

#### **TREES**

85/19 It was not resolved to draft a tender to offer a 3 year contract to a contractor to undertake all tree work in the Parish but to use the delegated power given to the Clerk to action work in conjunction with the Chairman if the expenditure is under £300.

86/19 It was unanimously resolved to commission William Davies to undertake work on the willow on Dadlington Village Green as per minute 64/19.

#### **ROSE BANK, DADLINGTON**

87/19 It was unanimously agreed to source quotes to trim vegetation on Rose Bank, off Dadlington Village Green. It was made clear by Councillors that all vegetation the whole area must be completely cut down and removed from site.

#### **APPOINTMENT OF HR COMMITTEE MEMBERS**

88/19 It was unanimously agreed to elect Cllr Mayne, Cllr Roberts, Cllr Long and Cllr Jarvis onto the HR committee for 2019-2020.

89/19 It was unanimously resolved to re-adopt the terms of reference for the Human Resource Committee after 1 amendment.

#### **DADLINGTON VILLAGE HALL COMMITTEE REPRESENTATIVE**

90/19 It was unanimously resolved to nominate Cllr Roberts as the Parish Council representative on Dadlington Village Hall Committee

#### **RE-ADOPTION OF STATUTORY DOCUMENTS**

91/19 It unanimously resolved for the Parish Council to re-adopt the Standing Orders

92/19 It unanimously resolved for the Parish Council to re-adopt the Financial Regulations

93/19 It unanimously resolved for the Parish Council to re-adopt the Code of Conduct

94/19 It unanimously resolved for the Parish Council to re-adopt the Model Publication Scheme

#### **ADOPTION OF NON STATUTORY POLICIES**

95/19 It was unanimously resolved to adopt the draft Training and Development Policy with no amendments

96/19 It was unanimously resolved to adopt the draft Co-option Policy after 1 amendment

97/19 It was unanimously resolved to adopt the draft Risk Management Scheme with no amendments

## **SCHEDULE OF MEETINGS**

98/19 It was unanimously resolved to defer the decision until further information on the availability of Sutton Cheney Parish Council can be sourced.

## **FINANCE**

99/19 It was unanimously resolved to approve the financial statement for April 2019 which was duly signed by the Chairman

100/19 It was unanimously resolved to approve and sign the cheques

101/19 It was unanimously resolved to defer the decision for sourcing payroll

102/19 It was unanimously resolved to approve the draft asset register following several additions of information.

103/19 It was unanimously resolved to authorise the Clerk, the Vice Chair and the Chair to have access to Online Banking and Telephone Banking.

## **PLANNING**

104/19 To consider any planning applications received since issuing of the agenda

## **CLERKS REPORT**

105/19 The Clerk provided an update on recent correspondence and developments over the last month:

All allotment plots have been allocated on Sutton Cheney Allotments

Annual report from First Responders

Hinckley and Bosworth Parish Forum - 20<sup>th</sup> June at Newbold Verdon

Proposal from Hinckley and District Museum to develop a Rural Heritage Trail

Sculpture Trail –new webpage created on PC website and all the steering group has asked for all correspondence to be via the Clerk.

Regular funding updates from HBBC and for Cllrs to propose any projects

Internal audit has been submitted

The first article in The Graphic well received, with several contacts been made with Clerk  
LCC are hosting meetings regarding the reduced Bus Service Number 7 – to be held in Measham, Twycross and Witherley

BT consultation still ongoing with the phone kiosks in Sutton Cheney and Shenton and will not be complete until the end of June.

HBBC are offering a programme of free training to newly elected members – circulated to Cllrs

LRALC are hosting their AGM on 15<sup>th</sup> June at County Hall

Update on funding application to HBBC is that there has been a delay until July 2019. Both vehicle activated sign suppliers have been notified and both have agreed to honor their quote until then.

Dadlington Neighbourhood Plan group will be holding meetings on 17<sup>th</sup> June, 15<sup>th</sup> July and 19<sup>th</sup> August for initial group planning. All Dadlington Cllrs have been invited.

#### **MEMBER'S REPORTS**

106/19      None received.

The meeting closed at 22:12.

Chair ..... Date .....