



Dadlington & Sutton Cheney Parish Council

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May 2024 Annual Parish Council Meeting Agenda

All members of Sutton Cheney Parish Council are hereby summoned to attend the Parish Council meeting to be held on Thursday 16th May 2024 at 19:15, Dadlington Village Hall, The, Green, Dadlington for the purpose of transacting the business shown below.

Agenda

1. APOLOGIES

- a. To receive any apologies from councillors

2. DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

- a. To receive declarations of interest both personal and prejudicial on items on the agenda

3. ELECTION OF THE CHAIRMAN OF THE COUNCIL

- a. To receive nomination and vote on the election of the Chairman

4. ELECTION OF THE VICE CHAIRMAN OF THE COUNCIL

- a. To receive nomination and vote on the election of the Vice Chairman

5. ELECTION OF MEMBERS TO THE HR COMMITTEE

- a. To receive nominations and vote on members to join the HR Committee

6. READOPTING OF POLICIES AND PROCEDURES

For the council to consider and vote on adopting the following documents:

- a. Standing Orders
- b. Financial Regulations
- c. Code of Conduct
- d. Equal Opportunities Policy
- e. Management and Retention of Documents
- f. Social Media Policy
- g. Allotment policy
- h. Biodiversity Statement
- i. Scheme of Delegation
- j. Procurement Policy
- k. Grants and Donation Policy
- l. Data Protection Policy
- m. Data Breach Policy
- n. Privacy Notice – Public and Residence
- o. Privacy notice – Staff and Councillors

Clerks Signature



Date: 04.05.24



Dadlington & Sutton Cheney Parish Council

- p. Risk Management Scheme
- q. Health & Safety Policy
- r. Freedom of Information Policy
- s. Model Access Request Policy
- t. Co-option of councillors policy
- u. Staff Recruitment Policy
- v. Disciplinary and Grievance Policy
- w. Training and Development Policy
- x. Neighbourhood Planning
- y. Human Resources Committee Terms of Reference
- z. Complaints Policy – New created April 2024
- aa. Statement of Internal Control – New created April 2024

7. 2024/2025 MEETING DATES

- a. For the council to agree meeting dates for the 2024/2025 year

8. PUBLIC PARTICIPATION

- a. To receive questions and comments from the public on items on the agenda

Members of the Public are welcome to attend the meeting, to ask questions and to comment on items within this agenda with the consent of the Chairman. In accordance with The Openness of Local Government Bodies Regulations 2014, photographs, audio and video recordings of the meeting and of those attending may be taken at the meeting by the press and others. You are invited to contact the Clerk of the Council if you have any questions or matters of concern that you would like the Council to address, allowing 5 clear days of the meeting.

Clerks Signature



Date: 04.05.24