Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must**
column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are
receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be en
figures.

Name of smaller authority: | Sutton Cheney Parish Council

County area (local councils and parish meetings only): | Leicestershire

Financial year ending 31 March 20xx

Prepared by (Name and Role): | Joanne Lowe, Clerk and RFO

Date: 19/05/2022

	£	£
Balance per bank statements as at 31/3/22:		
HSBC Current Account	17,029.0	
		17,029.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/22 **(enter these as negative numbers)**		
N/A		
		-
Add: any un-banked cash as at 31/3/22		
N/A		
		-
Net balances as at 31/3/22 (Box 8)		**17,029.0**