



Sutton Cheney  
Parish Council

# PARISH COUNCILLOR APPLICATION PACK

## Supporting Information for Applicants

Thank you for your interest in applying for the role as Parish Councillor for Sutton Cheney Parish Council.

No previous knowledge or experience is required to become a Parish Councillor, however since the Parish Council is a statutory body you must fulfil the following criteria:

You must be:

- 18 years of age or over at the date of application;
- A Commonwealth citizen, a citizen of the Republic of Ireland or a citizen of another Member State of the European Community; and
- A local government elector within the parish; or
- Have worked in the parish for the last 12 months; or
- Have lived in the parish, or within 3 miles of it, for the last 12 months; or
- Owned land/property in the parish area for the last 12 months.

You cannot stand if you hold a paid office or any other position of profit with the Parish Council or if you are disqualified from being elected by reason of any disqualification set out below.

You cannot stand if you have been:

1. Surcharged by the District Auditor for £500 or more.
2. Disqualified by a court from holding public office.
3. Declared bankrupt at some point in my life.
4. Convicted of an offence where the sentence of imprisonment was more than 3 months (even if sentence suspended)
5. Found guilty of corrupt or illegal practices under Election Laws.

It is desirable for members to have an interest in and understanding of local affairs and the local community with a willingness and enthusiasm to represent local residents. Members should be willing and able to work alongside a variety of partners such as village hall committees, voluntary groups, Leicestershire Police as well as other the other tiers of local Government, namely Hinckley and Bosworth Borough Council and Leicestershire County Council.

When a casual vacancy arises, applicants are encouraged to apply for the position before the advertised deadline. At the next Parish Council meeting, applications are discussed and the chosen applicant is voted in as a new Councillor.

Introductory training forms part of the induction process for all newly elected Councillors and ongoing training covering a variety of different topics will be available throughout the year.

The Parish Council's Code of Conduct relates to the standards required of members of the Council and includes an outline of the Ten General Principles of Public Life. If your application to be co-opted is successful, you will be required to complete the Members' Register of Interests. The completed forms are held by the Monitoring Officer at Hinckley and Bosworth Borough Council and are published on the HBBC website.

As a councillor you will be expected to attend all scheduled meetings - the Parish Council meet 10 times each year alongside other committees or extraordinary meetings as scheduled.



## Sutton Cheney Parish Council

### APPLICATION FOR CO-OPTION TO SUTTON CHENEY PARISH COUNCIL

**Name:**

**Address:**

**Telephone number:**

**Mobile Number**

**Email:**

#### **Qualifications** (as provided in the Local Government Act 1972, s79):

You must:

- be at least 18 years old
- be a British citizen, an eligible Commonwealth citizen or a citizen of any member state of the European Union, and
- meet at least one of the following four qualifications **(please tick as many that apply to you)**

1. You are, and will continue to be, registered as a local government elector for the parish/community in which you wish to stand from the day of your application onwards.
2. You have occupied as owner or tenant any land or other premises in the parish/community area during the whole of the 12 months before the day of your application.
3. Your main or only place of work during the 12 months prior to the day of your application has been in the parish/community area.
4. You have lived in the parish/community area or within three miles of it during the whole of the 12 months before the day of your application.

### **Disqualifications**

Please review the disqualifications listed in the Supporting Information. Actively submitting this form means that you meet the above qualifications and, having read the list of disqualifications, you confirm you are suitably qualified to hold office as a parish councillor

### **Background Information**

Please provide some brief background details as to why you wish to become a Parish Councillor. Please let us know what skills or experience you would be able to bring to the Parish Council.

#### **By signing this form, you agree that:**

1. If you are elected as a Parish Councillor, they must sign the Declaration of Office form, as well as their Register of Interest form within 28 days of being co-opted onto the Council
2. Understand that failure to attend Parish Council meetings for a continuous period of six months will result in disqualification.

Thank you for your interest in becoming a Parish Councillor for Sutton Cheney Parish Council.

Signed:

Date: