

Financial Statement - January 2024

Balance Carried Forward 01.01.24

£14,038.36

<u>Income</u>		
Date	Payee	Budget Item
15.01.24	HMRC	VAT Return
		£1,478.63

Expenditure

Date	Payee	Budget Item	Cost	Minute Ref	Finance Ref
01.01.24	Hannah Pickles	Clerk's Salary		262/22	FR02/24
02.01.24	Screatons	Payroll Services	£19.20	262/22	FR03/24
02.01.24	HMRC	PAYE/NI	£108.00	262/22	FR04/24
15.01.24	HBBC	Bin Emptying	£90.79	262/22	FR05/24
15.01.24	HBBC	Election Cost	£1,315.55	262/22	FR06/24
15.01.24	Geoff Cantwell	VAS Inv 795	£121.50	262/22	FR07/24
21.01.24	HSBC	Banking Charges	£8.00	262/22	FR08/24
22.01.24	Dadlington Village Hall	Venue Hire DNP 02.10.23	£24.00	262/22	FR09/24
			£2,164.07		

Total Expenditure	£2,164.07
Bank Balance After Expenditure	£11,874.29
Total Income	£1,478.63
Closing Balance 31.08.23	£13,352.92

Signed: _____ Chairman of the Council Andrew Copson Date 14.03.24

Countersigned:  Valerie Pritchard Date 14.03.21

Your Statement

Sutton Cheney Parish
 Council
 67 Broughton Road
 Croft
 Leicester
 LE9 3EB



Account Summary	
Opening Balance	14,038.36
Payments In	1,478.63
Payments Out	2,164.07
Closing Balance	13,352.92

1 January to 31 January 2024


International Bank Account Number
 GB55HBUK40320310784834

Branch Identifier Code
 HBUKGB4145F

Account Name
 Sutton Cheney Parish Council

Sortcode Account Number Sheet Number
 40-32-03 10784834 520

Your BUSINESS CURRENT ACCOUNT details

Date	Payment type and details	Paid out	Paid in	Balance
31 Dec 23	BALANCE BROUGHT FORWARD			14,038.36
01 Jan 24	BP Hannah Pickles Clerk Salary			13,561.33
02 Jan 24	BP SCREATONS PAYROLL Nov 23	19.20 ✓		
	BP HMRC PAYE/NIC SPLY 120PZ003715342409	108.00 ✓		13,434.13
15 Jan 24	CR HMRC VTR		1,478.63	
	BP HINCKLEY/BOS NDOM 4003080289 bins	90.79 ✓		
	BP HINCKLEY/BOS NDOM 4003084324 Elect	1,315.55 ✓		
	BP GEOFF CANTWELL INV 795 VAS	121.50 ✓		13,384.92
21 Jan 24	DR TOTAL CHARGES TO 30DEC2023	8.00		13,376.92
22 Jan 24	BP DVHF DNP meet 02/10/23	24.00 ✓		13,352.92
31 Jan 24	BALANCE CARRIED FORWARD			13,352.92

Information about the Financial Services Compensation Scheme

Most deposits made by HSBC Business customers are eligible for protection under the Financial Services Compensation Scheme (FSCS). For further information about the compensation provided by the FSCS, refer to the FSCS website at fscs.org.uk, call into your nearest branch or call your telephone banking service. Further details can be found on the FSCS Information Sheet and Exclusions List which is available on our website (hsbc.co.uk/fscs/).

Contact tel 03457 60 60 60
 see reverse for call times
 Text phone 03457 125 563
 used by deaf or speech impaired customers
www.hsbc.co.uk

1 January to 31 January 2024

Your Statement

Account Name
 Sutton Cheney Parish Council

Sortcode **Account Number** **Sheet Number**
 40-32-03 10784834 521

Credit Interest Rates	<i>balance</i>	<i>AER</i> <i>variable</i>	Debit Interest Rates	<i>balance</i>	<i>EAR</i> <i>variable</i>
Credit interest is not applied			Debit interest		21.34%

Interest

Credit Interest is calculated daily on the cleared credit balance and is paid monthly if applicable (this is not paid on all accounts, eg, Basic Bank Account, Bank Account and HSBC Advance). For personal current accounts (excluding Premier and Jade by HSBC Premier) overdraft interest is only charged on arranged overdrawn balances. Debit interest is calculated daily on the cleared debit balance of your account, it accrues during your charging cycle (usually monthly) and is deducted from your account following the end of your charging cycle.

Effective from 1 August 2017

Monthly cap on unarranged overdraft charges

1. Each current account will set a monthly maximum charge for:

- (a) going overdrawn when you have not arranged an overdraft; or
- (b) going over/past your arranged overdraft limit (if you have one).

2. This cap covers any:

- (a) interest and fees for going over/past your arranged overdraft limit;
- (b) fees for each payment your bank allows despite lack of funds; and
- (c) fees for each payment your bank refuses due to lack of funds.

The monthly cap on unarranged overdraft charges for the Bank Account, Current Account, Home Management Account, HSBC Advance Bank Account and Graduate Bank Account is £80.

The monthly cap on unarranged overdraft charges is not applicable to Bank Account Pay Monthly, Basic Bank Account, Student Bank Account, Amanah Bank Account and MyAccount as these accounts do not incur unarranged overdraft charges.

The introduction of the Monthly Maximum Charge will not affect any charging period that ended prior to 1st August 2017. Any notification of charges that are generated on or after 1st August 2017 will incorporate the new Monthly Maximum Charge cap.

The following references regarding debit cards only apply to personal customers, commercial customers please refer to your terms and conditions.

Your debit card

When you use your card abroad, your statement will show where the transaction took place, the amount spent in local currency and the amount converted into sterling. We also monitor transactions to protect you against your card being used fraudulently.

Unless you agree that the currency conversion is done at the point of sale or withdrawal and agree the rate at that time, for example with the shopkeeper or on the self-service machine screen, the exchange rate that applies to any non-sterling debit card payments (including cash withdrawals) is the VISA Payment Scheme Exchange Rate applying on the day the conversion is made.

For non-Sterling (foreign currency) transactions we will charge a fee of 2.75% of the amount of the transaction. This fee will be shown as a separate line on your statement as a 'Non-Sterling Transaction Fee'.

Details of the current VISA Payment Scheme Exchange Rates can be obtained from the card support section of hsbc.co.uk (UK customers) or ciom.hsbc.com (Channel Islands and Isle of Man customers) or by calling us on the usual numbers. We will deduct the payment from your account once we receive details of the payment from the card scheme, at the latest, the next working day.

For cash machine withdrawals in a currency other than sterling we will charge a Non Sterling Cash Fee of 2% (minimum £1.75, maximum £5). This fee applies to all cash machines outside the UK, Channel Islands and the Isle of Man and to cash machines in the UK, Channel Islands and Isle of Man if we convert the withdrawal to Sterling for you. HSBC Advance customers are exempt from this fee.

Some cash machine operators may apply a direct charge for withdrawals from their cash machines and this will be advised on screen at the time of withdrawal.

Recurring Transaction

A recurring transaction, sometimes called a continuous payment authority, is a series of payments collected with your agreement from your card by a retailer or supplier (for example, insurance cover). This is an agreement between you and the retailer. The Direct Debit Guarantee does not cover these transactions. If you wish to cancel a recurring transaction you can do this with the retailer or us. We can cancel the payment, however contacting the retailer allows you to also deal with the agreement you have with them and you can make other arrangements for the payment or cancellation of the goods or services. If you cancel with the retailer, we recommend you keep evidence of the cancellation. Once you have cancelled with the retailer or us, if the retailer does try to collect any future payments under the recurring transaction agreement, we will treat these as unauthorised. If we miss any of the cancelled transactions, please contact us.

The following references apply to all customers

Dispute resolution

If you have a problem with your agreement, please try to resolve it with us in the first instance. If you are not happy with the way in which we handled your complaint or the result, you may be able to complain to the Financial Ombudsman Service. If you do not take up your problem with us first you will not be entitled to complain to the Ombudsman. We can provide details of how to contact the Ombudsman.

The Financial Ombudsman Service does not apply to customers of our branches in the Channel Islands and Isle of Man, but you could be entitled to refer your complaint to the Channel Islands Financial Ombudsman in Jersey or Guernsey or the Financial Services Ombudsman Scheme in the Isle of Man. Please contact your branch for further details.

Telephone Banking Service

Customer representatives are available from 8am – 10pm everyday and 24 hours a day for HSBC Advance customers. Calls may be monitored or recorded for quality purposes. Alternatively for all your banking needs go to hsbc.co.uk (UK customers) or ciom.hsbc.com (Channel Islands and Isle of Man customers).



Disabled Customers

We offer a number of services such as statements in Braille or large print. Please contact us to let us know how we can serve you better.

Lost and stolen cards

If any of your cards issued by us are lost or stolen please call our 24-hour service immediately on **03456 007 010** or if you are calling from abroad, please call us on **44 1442 422 929**.

Dadlington and Sutton Cheney Finance Sign Off
Finance REF -

Signature 1:  Name: A Copson Date: 14/13/24
 Signature 2:  Name: V Preward Date: 14/13/24
 Date Paid: 01/01/24 Min Ref: 262/22

Pickles Hannah J NI No: [REDACTED] NI Rate: A Dept: [REDACTED] Tax Code: 399T Date: 28/12/2023		Employee No: 2 Month No: 9	
Summary this Month Gross Taxable PAYE Tax [REDACTED] NIC 0.00 Total Payments [REDACTED] Total Deductions [REDACTED] Net Pay [REDACTED]		Payments Basic Pay (11. [REDACTED]) Qty Rate Amount [REDACTED] [REDACTED] [REDACTED]	
Payable by BACS [REDACTED]		Sutton Cheney Parish Council Gross Taxable PAYE Tax [REDACTED] Net Pay 4293.67 NIC 0.00	
Details To-date: [REDACTED]		[REDACTED]	

Screatons Ltd. CHARTERED ACCOUNTANTS

FORMER AHERSTONE COLLEGE, RATCLIFFE ROAD, AHERSTONE, WARWICKSHIRE, CV9 1LF

TELEPHONE: AHERSTONE (01827) 715264 FAX: (01827) 715303

www.screatons.co.uk info@screatons.co.uk

Hannah Pickles
Sutton Cheney Parish Council

01-Dec-23

INVOICE

£.p.

To: Completion of payroll processing for the hours worked in
November 2023 for the 2023/2024 PAYE year.

16.00



VAT @ 20%

3.20

19.20

Invoice paid with thanks.

Dadlington and Sutton Cheney Finance Sign Off
Finance REF -

Signature 1:  Name A Copson Date: 14/3/24
Signature 2:  Name V R Atwood Date: 14/3/24

Date Paid: 02/01/24 Min Ref: 262/22

Directors: Neil Screaton A.C.A., Brian Screaton F.C.A.
Registered Office: Former Aherstone College, Ratcliffe Road, Aherstone, Warwickshire, CV9 1LF
Registered Number: 06919261 VAT Number: 765 452 118
Registered in England & Wales

From: Kim Pountney <kim@screations.co.uk>
Sent: 20 December 2023 15:06
To: suttoncheneypc@gmail.com
Cc: valpritchard@hotmail.co.uk
Subject: RE: Pay increase
Attachments: Payslip Month 9 Sutton Cheney PC.pdf; Summary Month 9 Sutton Cheney PC.pdf

Hi Hannah,

Please find attached your payslip and summary for this month.

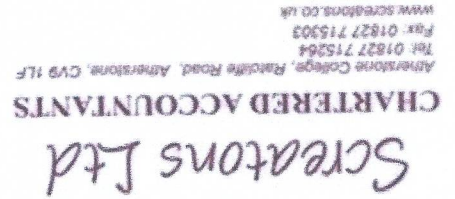
The PAYE for the quarter is £108.00, which is due by the 19th January 2024. The payment reference is 120PZ00371534 2409.



I have updated the system in preparation for your wage increase from January's pay. In addition, your hours worked from April to December (inclusive) totalled 389.97. Your backdated pay will therefore be £389.97 due to the increase being £1 per hour. This will be shown on your January payslip as requested.

Hope you have a good Christmas!

Kind regards,

Kim Pountney
Payroll Administrator



Dadlington and Sutton Cheney Finance Sign Off - Finance REF -
Signature 1:  Name A. Copson Date: 14/13/24
Signature 2:  Name V. Pritchard Date: 14/13/24
Date Paid: 02/01/24 Min Ref: 362122

From: suttoncheneypc@gmail.com <suttoncheneypc@gmail.com>
Sent: Thursday, November 30, 2023 10:08 PM
To: Kim Pountney <kim@screations.co.uk>
Subject: Pay increase

Hi Kim,

The NALC pay increase has been confirmed and my hourly rate needs to be changed to £12.84.

This needs to be back-dated from 1st April 2023. Please can you organise the increase and back pay for January 2024.

Many thanks

Hannah Pickles
Parish Clerk & RFO
Dadlington & Sutton Cheney Parish Council

67 Broughton Road, Croft, Leicestershire, LE9 3EB

Hinckley & Bosworth Borough Council
 Financial Services • Hinckley Hub • Rugby Road • Hinckley • Leics LE10 0FR
 Telephone: 01455 238141 www.hinckley-bosworth.gov.uk
 Debtors@Hinckley-Bosworth.gov.uk

CLIENT NUMBER: 00277150

INVOICE

Sutton Cheney Parish Council
 FAO The Clerk
 67 Broughton Road
 Croft
 Leicester
 LE9 3EB

**Hinckley & Bosworth
 Borough Council**

Invoice No :- 4003080289

Invoice Date:- 01 Jan 2024

Invoice Due Date:- 01 Jan 2024

VAT REGISTRATION No. 115 3665 82

INVOICE DETAILS

For the emptying of 3 bins in the parish of Sutton Cheney

Dadlington and Sutton Cheney Finance Sign Off
 Finance REF -

Signature 1: Name *A copson* Date: 14/3/24

Signature 2: Name *V Patward* Date: 14/3/24

Date Paid: 15/01/24 Min Ref: 262122

Payment Instructions, see overleaf.



9826160817043080284

TOTAL DUE

£90.79

VAT

£15.13

SUB TOTAL

£75.66

AMOUNT

VAT RATE %

£75.66

20.00

Hinckley & Bosworth Borough Council
 Financial Services • Hinckley Hub • Rugby Road • Hinckley • Leics LE10 0FR
 Telephone: 01455 238141 www.hinckley-bosworth.gov.uk
 Debtors@hinckley-bosworth.gov.uk

CLIENT NUMBER: 00622666

INVOICE

Dadlington Parish Council

The Clerk
 67 Broughton Road
 Croft
 Leicestershire
 LE9 3EB

**Hinckley & Bosworth
 Borough Council**



Invoice No :- 4003084324
 Invoice Date:- 14 Dec 2023
 Invoice Due Date:- 11 Jan 2024
 V.A.T REGISTRATION No. 115 3665 82



INVOICE DETAILS

VAT RATE % AMOUNT

Recharge for electoral services provided by Hinckley & Bosworth Borough Council for uncontested elections on 4 May 2023
 Returning Officer services - £133.48
 Polling station staffing, accommodation & equipment (including ballot papers) - £801.53
 Printing, postage and opening of postal votes - £60.77
 Printing and postage of poll cards - £80.81
 Count staffing, accommodation, equipment and training - £162.80
 Other administrative costs including training, payroll and processing of nominations - £76.16

Dadlington and Sutton Cheney Finance Sign Off

Finance REF -

Signature 1:  Name: A Copson Date: 14/03/24
 Signature 2:  Name: V Richmond Date: 14/03/24

Date Paid: 15/01/24 Min Ref: 262/22

Payment Instructions, see overleaf.



9826160817043084328

TOTAL DUE

£1,315.55

VAT

£0.00

SUB TOTAL

£1,315.55

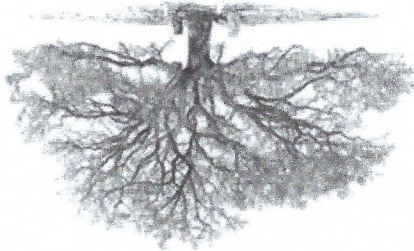
0.00

£1,315.55

INVOICE

Geoff Cantwell Grounds Maintenance
42 Main Street, Snarstone
Swadlincote,
Derbyshire DE127DB
United Kingdom

Phone: 01530273978
Mobile: 07714750703



BILL TO

Sutton Cheney Parish Council
Hannah Pickles
67 Broughton Road,
Croft

Leicester, Leicestershire LE9 3EB
United Kingdom

07738 267438

suttoncheneypc@gmail.com

Invoice Number: 795

Invoice Date: January 15, 2024

Payment Due: January 15, 2024

Amount Due (GBP): £121.50

Items	Quantity	Amount
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Speed Camera	1	£60.75
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On 01/01/24 VAS moved Royal arms to Stoke road, dadlington. Batteries charged and data emailed.

Speed Camera	1	£60.75
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On 15/01/24 VAS moved Stoke road to Royal arms. Batteries charged and data emailed.

Subtotal: £121.50

Total: £121.50

Amount Due (GBP): £121.50

Dadlington and Sutton Cheney Finance Sign Off

Finance REF -

Signature 1: Name Acopson Date: 14/3/24

Signature 2: Name V Richard Date: 14/3/24

Date Paid: 16/01/24 Min Ref: 262/22

Notes / Terms

Payment preferred by direct bank transfer. Cash and cheque accepted.
BACS Lloyds bank 30-98-97 55818568
Cheques payable to Geoff Cantwell Grounds Maintenance

Thank you for your business

Contact tel 03457 60 60 60
 see reverse for call times
 Text phone 03457 125 563
 used by deaf or speech impaired customers
 www.hsbc.co.uk

Your Statement

Hannah Pickles
 67 Broughton Road
 Croft
 Leicester
 LE9 3EB



31 December 2023 to 30 January 2024

Account Name Sutton Cheney Parish Council
Sortcode 40-32-03
Account Number 10784834
Sheet Number 1 of 1

Summary of your BUSINESS CURRENT ACCOUNT charges and interest

In accordance with your agreement, the Base Rate is the Bank of England base rate (as published from time-to-time). Where your agreement with us contains a Base Rate floor (this limits the amount that the Base Rate in your agreement can reduce to), the Base Rate will not be less than zero even if the Bank of England base rate is a negative number.

To find out what the current Bank of England base rate is, please visit our website at: <https://www.bankofengland.co.uk/help/bank-of-england-base-rate>

This summary details charges incurred for banking services for the charging period 31 December 2023 to 30 January 2024 which will be deducted from your account on 21 February 2024.

Description Fee for maintaining the account
Amount(GBP) 8.00

Total charges 8.00

Charges which have already been deducted from your account during this charging period will not appear on this statement.
 Please note this is an advice only and not a VAT invoice.

Key to abbreviations used.
 GBP Pounds Sterling C Credit

Dadlington and Sutton Cheney Finance Sign Off
 Finance REF -

Signature 1: [Signature] Name: Acopson Date: 14/3/24
Signature 2: [Signature] Name: V Pitknot Date: 14/3/24
 Date Paid: 22/1/24 Min Ref: 262/22

Invoice Dadlington Village Hall

To: Sutton Cheney Parish Council

Date: 22nd January 2024

Hire of Dadlington Village Hall

Neighbourhood Plan

2nd October 2023

£24.00

£24.00

Bank Details:



HSBC Bank plc

Account Name: Dadlington Village Hall Fund

Account Number 31533681

Sort Code 40 32 03

Dadlington and Sutton Cheney Finance Sign Off
Finance REF -

Signature 1:  Name A Copson Date: 14/13/24
Signature 2:  Name V Orchard Date: 14/13/24

Date Paid: 22/10/24 Min Ref: 262/22