

Financial Statement - February 2025

Balance Carried Forward 01.02.25

£13,178.55

<u>Income</u>		Total In	Finance Ref
Date	Payee		

<u>Expenditure</u>		Cost	Minute Ref	Finance Ref	S137 Spend
Date	Payee				
01.02.25	Hannah Pickles	£400.66	07/2024	FR07/25	
04.02.25	Screatons	£20.16	07/2024	FR08/25	
04.02.25	LCC	£1,913.26	07/2024	FR09/25	
04.02.25	HBBC	£232.60	07/2024	FR10/25	
11.02.25	Chalkley Tree Services	£588.00	07/2024	FR11/25	
11.02.25	LRALC	£200.00	07/2024	FR12/25	
17.02.25	Geodff Cantwell	£121.50	07/2024	FR13/25	
21.02.25	HSBC	£8.00	07/2024	FR14/25	
		£3,484.18			

Total Expenditure	£3,591.48
Bank Balance After Expenditure	£9,694.37
Total Income	
Closing Balance	£9,694.37

£3484.18 u.s.Signed:  Chairman of the Council..... P Kiteley Date.....06.03.25.....

Countersigned:

Councillor:Valerie Pritchard..... Date.....06.03.25.....

- \$107.10 LGPS
 - \$400.66 Total pay
 Repayment

Dadlington and Sutton Cheney Finance Sign Off
 Finance REF - 2807125
 Signature 1: P. Kieren
 Signature 2: V. Pritchard
 Name: P. Kieren
 Date: 06/03/25
 Date Paid: 01/02/25
 Min Ref: 007/24

Pickles Hannah J NI No: JN458525B NI Rate: A Tax Code: 399T Date: 28/01/2025		Employee No: 2 Dept:		Month No: 10	
Payments		Deductions		Summary this Month	
Basic Pay (13.	Qty	Rate	Amount	Gross Taxable	Net Pay
43.33	13.47	583.66	7898.98	583.66	507.76
		Employees Pension	32.10	32.10	
		Employers Pension	141.83	141.83	
		Total Payments	583.66	583.66	
		Total Deductions	173.93	173.93	
		Net Pay	507.76	507.76	
		Payable by BACS		507.76	
		Sutton Cheney Parish Council			

Screatons Ltd.
CHARTERED ACCOUNTANTS
FORMER ATHERSTONE COLLEGE, RATCLIFFE ROAD, ATHERSTONE, WARWICKSHIRE, CV9 1LF
TELEPHONE: ATHERSTONE (01827) 715264 FAX: (01827) 715303
www.screatons.co.uk info@screatons.co.uk

Hannah Pickles
Sutton Cheney Parish Council

04-Feb-25

INVOICE

£.p.

To: Completion of payroll processing for the hours worked
in January 2025 for the 2024/2025 PAYE year.

16.80

3.36

VAT @ 20%

20.16

To pay by BACS our bank details are:-
Account Number 28557560
Sort Code 30-84-79
Please quote your name as a reference.

If you wish to pay by credit/debit card, please
contact us on the above telephone number.

Dadlington and Sutton Cheney Finance Sign Off
Finance REF: FR08/25
Signature 1: [Signature]
Name: P Kiteley
Date: 06/03/25
Date Paid: 04/02/25
Signature 2: [Signature]
Name: V Pritchard
Date: 06/03/25
Min Ref: 007/24

Directors: [Name]
Registered Office: Former Atherstone College, Ratcliffe Road, Atherstone, Warwickshire, CV9 1LF
Registered Number: 06919261 V.A.T Number: 765 452 118
Registered in England & Wales

Leicestershire County Council Pensions Section Contributions Monthly Schedule for Investments



Client Name:	Dadlington & Sutton Cheney PC
Client ALT-Code:	10471
Year:	2024-25
Employer % Rate:	24.30%

COMPLETE THIS SECTION WITH YOUR DETAILS
PUT YOUR CLIENT ALTAR CODE IN THIS SECTION
FILL IN FINANCIAL YEAR THIS APPLIES TO HERE
FILL IN EMPLOYER % RATE BEING USED

Month	Date of payment	Pensionable Pay	Employees Main Scheme Conts	Employees 50:50 Scheme Conts	Employers Conts	Employees Additional Conts Pre-2014 (Added Years / A.R.C)	Employees Additional Conts Post-2014 (A.P.C)	Employer Shared Cost (if applicable)	Lump sum payments (if applicable)	Total
April	04.02.25	£556.36	£30.60	£0.00	£135.20	£0.00	£0.00	£0.00	£0.00	£165.80
May	04.02.25	£556.36	£30.60	£0.00	£135.20	£0.00	£0.00	£0.00	£0.00	£165.80
June	04.02.25	£556.36	£30.60	£0.00	£135.20	£0.00	£0.00	£0.00	£0.00	£165.80
July	04.02.25	£556.36	£30.60	£0.00	£135.20	£0.00	£0.00	£0.00	£0.00	£165.80
August	04.02.25	£556.36	£30.60	£0.00	£135.20	£0.00	£0.00	£0.00	£0.00	£165.80
September	04.02.25	£556.36	£30.60	£0.00	£135.20	£0.00	£0.00	£0.00	£0.00	£165.80
October	04.02.25	£556.36	£30.60	£0.00	£188.26	£0.00	£0.00	£0.00	£0.00	£230.87
November	04.02.25	£774.75	£42.61	£0.00	£141.83	£0.00	£0.00	£0.00	£0.00	£173.93
December	04.02.25	£583.66	£32.10	£0.00	£141.83	£0.00	£0.00	£0.00	£0.00	£173.93
January	04.02.25	£583.66	£32.10	£0.00	£141.83	£0.00	£0.00	£0.00	£0.00	£173.93
February	04.02.25	£583.66	£32.10	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
March		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Adjustments		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Grand Totals		£6,420.25	£353.11	£0.00	£1,560.15	£0.00	£0.00	£0.00	£0.00	£1,913.26

Please ensure the final payroll matches the amounts paid over to LCC Investment department each month. If there is a discrepancy please indicate the reason and any action to be taken.

Certified by:		Job Title:	
Date:		Email address:	
Tel no:			

Send schedule each month to:

LGPSCContributions@leics.gov.uk
Carl Gardiner@leics.gov.uk

Dadlington and Sutton Cheney Finance Sign Off
Finance REF - **FA09125**
Signature 1: *P. Kiteley* Name: **P. Kiteley**
Date: **06/03/25**
Signature 2: *V. Patchard* Name: **V. Patchard**
Date: **06/03/25**
Date Paid: **04/02/25** Min Ref: **007/25**

paid 04/02/25

Hinckley & Bosworth Borough Council
Financial Services • Hinckley Hub • Rugby Road • Hinckley • Leics LE10 0FR
Telephone: 01455 238141 www.hinckley-bosworth.gov.uk
Debtors@hinckley-bosworth.gov.uk

CLIENT NUMBER: 00277150

INVOICE

Sutton Cheney Parish Council

FAO The Clerk

67 Broughton Road

Croft

Leicester

LE9 3EB

**Hinckley & Bosworth
Borough Council**



Invoice No :- 4003428692
Invoice Date:- 01 Jan 2025
Invoice Due Date:- 01 Jan 2025
V.A.T REGISTRATION No. 115 3665 82

INVOICE DETAILS

For the emptying of 7 bins in the parish of Sutton Cheney

Dadlington and Sutton Cheney Finance Sign Off
Finance REF - F010125
Signature 1: P. Kiteley
Name: P Kiteley
Date: 06/03/25
Date Paid: 04/02/25
Signature 2: G. Pritchard
Name: V Pritchard
Date: 06/03/25
Min Ref: 007124

INVOICE DETAILS			AMOUNT
VAT RATE			%
SUB TOTAL			£193.83
VAT			£38.77
TOTAL DUE			£232.60

9826160817043428699



Payment Instructions, see overleaf.



Chalkley Tree Services Ltd
83 Church Lane
Weddington Nuneaton
Warwickshire CV10 0EY
02476743407
g@trees@outlook.com
VAT Number
GB 335866961

Tax Invoice
Invoice Number: 1780
Invoice Date: 5th February 2025

Hannah Pickles
LE9 3EB

SITE ADDRESS: Main St, Sutton Cheney, England, CV13 0AG
WORK COMPLETED: 05/02/2025
PURCHASE ORDER REF:

DESCRIPTION			
QTY	UNIT PRICE	TOTAL PRICE	
1	£340.00	£408.00	- Reduce South - Easterly Cherry and Oak overhang back to hedgerow level to increase daylight to solar panel - South Easterly Cherry tree limbs to be reduced back by 4 meters and crown lifted by 4 meters from verge height - South Easterly Oak limbs to be reduced back by 2 M and crown lifted by 3m - All cut waste removed and site left clear - Regular Annual maintenance cost for pruning back new growth - Per visit
1	£150.00	£180.00	

Dadlington and Sutton Cheney Finance Sign Off			
Finance REF: FA1125			
Signature 1: P. Kiteley			
Name: P. Kiteley			
Date: 06/03/25			
Min Ref: 007/24			
Signature 2: V. Pritchard			
Name: V. Pritchard			
Date: 06/03/25			
Min Ref: 007/24			

SUBTOTAL:	£490.00
20.0% S:	£98.00
TOTAL:	£588.00
PAID:	£0.00
BALANCE DUE:	£588.00

How to Pay

We accept payment by: Bank Transfer, Cheque or Cash (We dont take card payments over the phone)
Invoice Number 1780
£588.00 due by 19th February 2025

Bank Details
Bank Name: Chalkley Tree Services Ltd
Sort Code: 20-49-17
Account Number: 50821586

Cheque
83 Church Lane,
Nuneaton Warwickshire
CV10 0EY

Our terms are strictly COD or 14 Days

LRALC Limited

Supporting Local Councils in Leicestershire & Rutland

Paid 11/02/25

INVOICE

Invoice No: 19/4356
Invoice Date: 16/01/2025
Customer A/c No: SUTTON
Customer Ord No:

Sutton Cheney PC
67 Broughton Road
Croft
Leicestershire
LE9 3EB

Item Description	Qty	Unit Price	Total Price	%
Internal Audit Service 2024-25	1	200.00	200.00	0%

Dadlington and Sutton Cheney Finance Sign Off
Finance REF - FA12/25
Signature 1: P. Kiteley
Name: P. Kiteley
Date: 06/03/25
Date Paid: 11/02/25
Signature 2: V. Pritchard
Name: V. Pritchard
Date: 06/03/25
Min Ref: 007/25

Payment Due: 16/02/2025

Net	200.00
VAT	0.00
Gross	200.00

To pay by cheque, please make cheques payable to LRALC Limited and send to the address below.
To pay by BACS, please use the following:

Bank name: NatWest
Account number: 87193027
Sort code: 53-81-46

Jubilee Hall, Staddon Road, Anstey, Leics, LE7 7AY
0116 235 3800 | admin@leicestershireandrutlandalc.gov.uk | www.leicestershireandrutlandalc.gov.uk
Registered office as above. Registered in England No. 11323405

Sutton Cheney Parish Council
67 Broughton Road
Croft
Leicestershire
LE9 3EB

January 2025

Dear member council,

LRALC Internal Audit Service

Please find enclosed your Internal Audit Service invoice for the **2024-25 financial year**. As we have made you aware in previous years, we work on the basis of automatic renewal. If you wish to withdraw from LRALC Internal Audit Service, we need to know by 31st March 2025 for the financial year 2025-26. Any change made to your internal audit provision is a decision for your council and should be supported by a reference in your minutes.

This invoice covers internal audit provided to your council by LRALC for the period 1st April 2024 to 31st March 2025, including provision of the Annual Internal Audit Report (AIAR) which enables proper completion of the council's Annual Governance Statement as part of the forthcoming AGAR process following year end.

We invoice at this stage as we are approaching the end of the financial year for which we are providing your council internal audit, i.e. we have provided your council with internal audit services for 9 months (unless you joined mid-year) and there are only 3 months remaining. We know that it can be confusing as internal audit is sometimes seen as a once-a-year activity that takes place in May/June. However, the report we provide in May/June completes the process for the service we have provided over the preceding financial year. We invoice three quarters of the way through the year the service is provided for, not "in advance" as a couple of councils queried last year. As such our usual payment terms apply and we would appreciate payment within a month wherever possible.

A few parishes have moved into a higher band this year because, as you know, the scale of fees is based on electorate and the growth in these numbers has passed the threshold for the next band. In addition, as communicated to you in our Round Robin email of 23rd December 2024, for the next year of the service (2025-26) we have had to apply a 5% increase to the fees we charge. We believe the rates continue to offer excellent value for money as the quality of our IAS service surpasses most other provision out there. We have never aimed to be the cheapest, rather we aim to provide our member councils with a quality benchmarked service which they can rely on to be accurate and thorough.

The fees for the 2025-26 financial year (which will end with the issuing of our internal audit reports in May/June 2026) are copied in the third column of the grid below:



Internal Audit Service - Terms of Reference

Internal Audit Objectives and Responsibilities

The primary objective of Internal Audit is to review, appraise and report upon the adequacy of internal control systems operating throughout the council using a systems-based approach.

The council's internal control system comprises the whole network of systems established within the council to provide reasonable assurance that the council's objectives will be achieved, with particular reference to:

- The effectiveness of operations
- The economic and efficient use of resources
- Compliance with applicable policies, procedures, laws, and regulations
- The safeguarding of assets and interests from losses of all kinds, including those arising from fraud, irregularity, and corruption
- The integrity and reliability of information, accounts, and data

Accordingly, in the conduct of planned audits Internal Audit may:

- Carry out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year to be able to complete Section 4 (Annual Internal Audit Report) of the Annual Governance and Accountability Return (AGAR)
- Review the reliability and integrity of financial information and the means used to identify, measure, classify and report such information
- Review the means of safeguarding assets and, as appropriate, verify the existence of such assets
- Appraise the economy and efficiency with which resources are employed, identify opportunities to improve performance and recommend solutions to problems
- Review the established systems to ensure compliance with those policies, procedures, laws, and regulations which could have a significant impact on operations, and determine whether the council is in compliance
- Review operations and activities to ascertain whether results are consistent with objectives and whether they are being carried out as planned

The Scope of Internal Audit Activity

There are no limitations on Internal Audit's scope of activities. The scope of Internal Audit allows for unrestricted coverage of the council's activities, including both financial and non-financial systems of internal control.



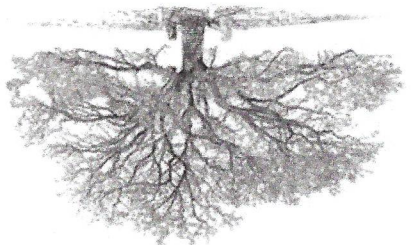
Paid 17/02/25.

INVOICE

Geoff Cantwell Grounds Maintenance
42 Main Street, Snarestone
Swardlincote,
Derbyshire DE127DB
United Kingdom
Phone: 01530273978
Mobile: 07714750703

Invoice Number: 940
Invoice Date: February 17, 2025
Payment Due: February 17, 2025
Amount Due (GBP): £121.50

BILL TO
Sutton Cheney Parish Council
Hannah Pickles
67 Broughton Road,
Croft
Leicester, Leicestershire LE9 3EB
United Kingdom
07738 267438
suttoncheneypc@gmail.com



Items	Quantity	Amount
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Speed Camera
On 03/02/25 Recharged batteries and moved VAS from the track at Sutton Cheney to the Stables, Dadlington.

£60.75

1

Speed Camera
On 17/02/25 Recharged batteries and moved VAS from the Stables to Stoke road Dadlington.

£60.75

1

Total:

£121.50

Amount Due (GBP):

£121.50

Dadlington and Sutton Cheney Finance Sign Off
Finance REF - FA18125
Signature 1: P. Kelly
Name: P. Kelly
Date: 06/03/25
Date Paid: 17/02/25
Signature 2: V. Patchard
Name: V. Patchard
Date: 06/03/25
Min Ref: 007124

Notes / Terms
Payment preferred by direct bank transfer. Cash and cheque accepted.
BACS Lloyds bank 30-98-97 55818568
Cheques payable to Geoff Cantwell Grounds Maintenance

Thank you for your business

Powered by wave