



# Sutton Cheney Parish Council

## Minutes of Sutton Cheney Parish Council Meeting held on Thursday 10<sup>th</sup> November 2022 at Sutton Cheney Village Hall, Main Street, Sutton Cheney

**Parish Councillors Present:** Andrew Copson (Chair), Peter Dyde (Vice Chair), Val Pritchard, Simon Rees Jones, Ambrose Long, John Plant

**In Attendance:** 3 Members of the Public, Parish Clerk

232/22	<b>PUBLIC PARTICIPATION</b> In reference to agenda item 13(a), a member of the public gave an overview of how planning application 22/00337/FUL would help to promote tourism to Dadlington as well as the associated ways in which the local area would benefit. However there have been significant delays with the planning application process and it was requested that the process needs to be speeded up and completed as soon as possible.
233/22	<b>APOLOGIES</b> The Council agreed to accept Cllr Mayne's apologies due to family illness.
234/22	<b>DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY</b> None
235/22	<b>PREVIOUS MINUTES</b> The Council agreed to adopt the draft minutes from the Parish Council Meeting held on 13th October with no amendments made.
236/22	<b>BOROUGH AND COUNTY COUNCILLOR REPORTS</b> The Council noted an update report from Cllr Collett.
237/22	The Council noted an update report from Cllr Harrison-Rushton. It was requested that Cllr Harrison Rushton attend the next Parish Council meeting to discuss a number of Parish priorities that being managed by LCC but are significantly behind schedule.
238/22	<b>CLERKS REPORT</b> The Council noted the Clerks Report for October – November 2022
239/22	<b>MEMBERS REPORTS</b> Cllr Pritchard gave an update on the memorial wreaths and the collection date for the Christmas wreaths.

240/22	<p><b>FINANCE</b></p> <p>One nomination was received for the position of member on the Council's Finance Committee. It was agreed that Cllr Long is elected as a member of the Council's Finance Committee</p>
241/22	<p>The Council agreed to adopt the draft financial statement for October 2022 with no amendments made.</p>
242/22	<p>The Council noted payments requiring Council authorisation of £748.22</p>
243/22	<p>The Council noted the closing bank balance for October 2022 of £16626.86</p>
244/22	<p>The Council agreed the updated asset register for Sutton Cheney Parish Council and to change allotment ownership to freehold.</p>
245/22	<p><b>PROJECTS</b></p> <p>The Council agreed the draft Grounds Maintenance contract for the next 3 years. This will be tendered in January for Council to allocate a contractor at the February 2023 meeting.</p>
246/22	<p>The Council agreed the following as projects requiring costs in preparation for the budget for 2023/2024:</p> <ul style="list-style-type: none"> <li>• Wooden gateways for the new Dadlington village entrance on Hinckley Road</li> <li>• Village Maps – either in noticeboards or stand-alone maps located in central positions to promote tourist trade</li> <li>• New stones at Shenton War Memorial</li> <li>• Memorial Bench in Dadlington – Hinckley Road and Shenton Lane</li> <li>• New defibrillator sign at entrance to Sutton Cheney Wharf</li> <li>• Slate plaques on the planters in Sutton Cheney</li> <li>• Access gate to SC allotment</li> <li>• Formal planting to extend the impact of the planters in Sutton Cheney</li> </ul>
247/22	<p>The Council noted an update from Cllr Dyde on the longevity of the batteries for the vehicle activated signs (VAS) across the Parish. The VAS's are lasting longer than the handyman visits due to the new batteries purchased. The Council will monitor the situation and reduce the handyman visits from 10 days back to every 14 days if required.</p>

248/22	<p><b>POLICIES</b></p> <p>The Council agreed to re-adopt the following policies with one amendment to the Biodiversity statement with a review date of May 2024:</p> <ul style="list-style-type: none"> <li>•</li> <li>• Training and Development Policy</li> <li>• Grants and Donations Policy</li> <li>• Equal Opportunities Policy</li> <li>• Health and Safety Policy</li> <li>• Disciplinary and Grievance Policy</li> <li>• Co-option of Councillors Policy</li> <li>• Procurement Policy</li> <li>• Staff Recruitment Policy</li> <li>• Social Media Policy</li> </ul>
249/22	<ul style="list-style-type: none"> <li>• Data Breach Policy</li> <li>• Freedom of Information Policy</li> <li>• Data Protection Policy</li> <li>• Subject Access Request Policy</li> <li>• General Privacy Notice for public and residents</li> <li>• Record Management and Retention of Documents Policy</li> <li>• Biodiversity Statement</li> </ul>
250/22	<p><b>FEASIBILITY STUDY</b></p> <p>The Council agreed to accept the option to waive the fee presented by SupportStaffordshire regarding the feasibility study on the proposed community hub at the Royal Arms development due to the brief not being fulfilled.</p>
251/22	<p><b>DADLINGTON NEIGHBOURHOOD PLAN</b></p> <p>The Council noted an update from Cllr Dyde. There has been no further information from HBBC Planning regarding when the SEA will be completed, however officers advised that it was being finalised to go out to the statutory consultees which will be around a 5 week consultation period. Once the SEA had been completed, the next stage of the plan can begin.</p>
252/22	<p><b>PLANNING</b></p> <p>The Council unanimously agreed to make a submission to HBBC Planning regarding the length of time it has taken to administer planning application 22/00337/FUL, stating that the process of addressing the application should be speeded up encouraged the Borough Council to complete the process as quickly as possible.</p>

253/22	<b>22/00770/FUL</b> - Renovation and recladding of outbuildings. Demolition of outbuildings and erection of Oak Frame Carport structure. New driveway layout, walls and landscaping. LOCATION : Apple Orchard Farm Fenn Lanes Dadlington Nuneaton Leicestershire- <b>No comment</b>
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The meeting closed at 20:25

Chair .....

Date .....

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