



## Sutton Cheney Parish Council

MINUTES OF SUTTON CHENEY ANNUAL PARISH COUNCIL MEETING HELD ON WEDNESDAY 16<sup>TH</sup> MAY  
2018 AT 7:30pm AT DADLINGTON VILLAGE HALL, THE GREEN, DADLINGTON

### Parish Councillors Present:

Ambrose Long	Simon Rees Jones
Emma Nickols	Suzanne Clarke
Linda Mayne	Alan Summers

**In Attendance** Anji Forsyth (Parish Clerk - temporary)  
1 Members of the Public

### 001/18 ELECT CHAIRMAN

Councillor Long was proposed to act as Chairman for another year by Cllr Nickols and seconded by Cllr Clarke.

### 002/18 ELECT VICE-CHAIRMAN

The Chairman called for nominations for Vice-Chairman, Cllr Mayne declared she was happy to stand, she was proposed by Cllr Summers, seconded by Cllr Clarke.  
Cllrs Long and Mayne signed Declarations of Acceptance of Office.

### 003/18 APOLOGIES

Apologies were given by Cllr Morton, and were accepted.

### 004/18 DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

None received

### 005/18 PREVIOUS MINUTES

It was resolved to accept and sign the minutes from the Parish Council meeting on 14th March 2018 as a true record with no amendments made. Signed by Chairman.

At this point the Clerk explained the Annual Parish Meeting had not been arranged in error, and arrangements were underway to arrange one before 1<sup>st</sup> June, the minutes from the Annual Parish Meeting would be signed then.

**006/18 CHAIRMAN'S REPORT** - The Chairman's report had been previously circulated to all Councillors.

**007/18 ADOPTION OF STANDING ORDERS** – It was agreed to retain the current Standing Orders, proposed by Cllr Mayne

**008/18 COUNTY COUNCILLORS REPORTS** - County Councillor Ivan Ould had previously forwarded his report:

Individual Casework in Parishes currently stands at 5 issues in Witherley, 4 in Twycross, 1 each in Market Bosworth, Nailstone, Cadeby and Shackerstone. Two have been successfully resolved.

Other local issues are: Impact on residents, especially in Twycross, of current diversion for the A42, and concerns about the potential impact on residents when HS2 is built.

Impact on residents and businesses of 'Special Events' at Twycross Zoo. This has broadened to include Bosworth Water Park.

Midlands Connect options for an A5 Expressway.

- 009/18**      **AGREE SCHEDULE OF MEETINGS** – The Council agreed meetings should continue to take place on the second Wednesday of alternate months, preferably 3 meetings in Dadlington and 3 meetings in Sutton Cheney village halls. The Clerk reported this was difficult as Sutton Cheney had a regular booking at the same time. It was resolved the Clerk should keep to the days of the month; but book the Sutton Cheney meetings at 8pm for the November, January and March meetings. The planned meetings for Wednesday 11<sup>th</sup> July 2017, Wednesday 12<sup>th</sup> September 2017, and 8<sup>th</sup> May 2019 at Dadlington were agreed.
- 010/18**      **REPRESENTATION OF THE PARISH COUNCIL TO DADLINGTON VILLAGE HALL COMMITTEE**  
– Simon Rees-Jones agreed to stay on the Committee on behalf of the Council, proposed by Cllr Mayne, and seconded by Cllr Clarke.
- 011/18**      **GRANT APPLICATIONS** – Sutton Cheney District Church Council applied for £700 to support the mowing and maintenance of the church yard. Proposed by Cllr Nickols, seconded by Cllr Summers, it was agreed.
- 012/18**      **PLANNING**  
a) 18/00396/HOU - No objections  
b) 18/00407/FUL – No objections
- 013/18**      **CONSIDER DADLINGTON VILLAGE HALL TO LEASE THE PHONE KIOSK ON THE GREEN**  
A draft agreement had been circulated to the Dadlington Village Hall Committee. Version 3 was acceptable to both parties, and was signed by the Chairman for the Council, and Cllr Rees-Jones on behalf of the DVH Committee. A copy kept by both parties.
- 014/18**      **FINANCE** – Invoices were presented and cheques signed for the following expenditure:
- |                                       |   |         |
|---------------------------------------|---|---------|
| ▪ E.on Plc                            | (electricity supply to street lighting) | £210.05 |
| ▪ LRALC                               | (membership for year)                   | £193.44 |
| ▪ Leicestershire County Council (LCC) | (street light repair)                   | £120.00 |
| ▪ LCC                                 | (street light repair)                   | £145.97 |
| ▪ LCC                                 | (tree survey)                           | £300.00 |
| ▪ Screatons Ltd                       | (internal audit service)                | £60.00  |
| ▪ Beddow Tree Ltd                     | (tree works)                            | £340.00 |
- 015/18**      **SIGNING OF HR COMMITTEE MINUTES** of the Committee meeting held 11<sup>th</sup> April 2018. As the Committee Chairman Cllr Morton was absent, Cllr Long signed the minutes. Some councillors had not had sight of the minutes, the Clerk will circulate them to all councillors. Committee members to be elected at July meeting.

- 016/18      **ADOPTION OF THE APPRAISAL PROCESS** – this item was not agreed.
- 017/18      **THE COUNCIL’S ASSET LIST** – A list of property has been identified as owned by the parish council; and agreed thus far as totalling £13727.44. The list will be amended as clarification of ownership of certain items becomes known. All agreed. The Chairman signed the list as current.
- 018/18      **ACKNOWLEDGEMENT & SIGNATURE OF THE ANNUAL GOVERNANCE STATEMENT**  
The Councillors read and agreed each of the statements. The Chairman and the Clerk signed the statement on behalf of the Council.
- 019/18      **REVIEW & SIGNATURE OF THE ACCOUNTING STATEMENT**  
The figures were explained to the Council by the Clerk. The Chairman signed on behalf of the Council.
- 020/18      **CORRESPONDENCE – At this point the member of the public was invited to discuss their email query with the council regarding speeding traffic.**  
The Council agreed that speeding traffic is and has been a problem parish wide for a long time, however they have felt thwarted in their efforts to resolve the issue. It was agreed the matter should be the main topic at the Annual Parish Meeting to be held shortly.  
OTHER CORRESPONDENCE:
- Email from a parishioner regarding speeding traffic in Sutton Cheney
  - Email from a parishioner regarding the maintenance of war memorials
  - Letter from HMRC advising the change of procedure to reclaim VAT
  - Invitation to join Rural Community Council
  - LRALC update advising the Council does not need to recruit a Data Protection Officer
  - Advice from Hinckley & Bosworth Borough Council of Section 106 funds available
  - Letter drafted on behalf of the Council to LCC regarding the adoption of street lighting within the parish. To be completed.
- 021/18      **PAYROLL MANAGEMENT** – The Clerk has requested quotes for the running of payroll on behalf of the Council. As soon as all are received the item will be discussed for decision.
- 022/18      **COUNCILLOR TRAINING** – The Clerk supplied a list of training course dates. The Council agreed for LRALC to run a block course locally for the Council, this has been budgeted for. Clerk to arrange. Cllr Long to also attend the Chairman’s training course.
- 023/18      **CLOSED ITEM**

The meeting finished at 10.05 p.m.

Chair .....

Date .....