

# MINUTES OF SUTTON CHENEY PARISH COUNCIL EXTRAORDINARY MEETING HELD ON WEDNESDAY 14<sup>TH</sup> NOVEMBER 2018 AT 7:45pm AT DADLINGTON VILLAGE HALL, THE GREEN, DADLINGTON

## Parish Councillors Present:

Ambrose Long Sarah Roberts
Suzanne Clarke Linda Mayne
Alan Summers Julia Jarvis

In Attendance

10 Members of the Public Joanne Lowe (Parish Clerk) County Councillor Ivan Ould

## **PUBLIC PARTICIPATION**

A member of the public spoke about Parish-owned streetlights and urged the Council to review the current position by repairing them again. They thought that an LED upgrade might also be appropriate although it would be better to upgrade in blocks to avoid a mixture of lights in the village. They suggested that a trial for LED might be useful for the broken light outside Dadlington Village Hall.

104/18 A member of public asked about the results from the resident survey and the next steps. The Clerk confirmed that the report would be published shortly on the Parish Council website and would cover the issues raised and how the Council intend on addressing them.

105/18 County Councillor Ivan Ould presented his report after he entered the meeting.

## **APOLOGIES**

106/18 Cllr Tebbatt-Mills sent apologies due to a family emergency.

# DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

107/18 None received

#### **PREVIOUS MINUTES**

Following two amendments that included a replication and a typing error, the Council resolved to adopt the draft minutes of the Extraordinary Meeting held on Thursday 4<sup>th</sup> October.

#### **RESIDENTS SURVEY**

The Clerk noted the Residents Survey and reported that a major concern for most residents involved speeding and inconsiderate driving. Within the report, priorities were ranked against what residents wanted to see implemented in the Parish. A report will be published shortly on the Council's website regarding next steps.

#### **DRAFT BUDGET**

The Clerk presented an overview of the draft budget. Cllr Roberts thought the feedback from the survey was needed before any new projects should be considered. Cllr Mayne noted increasing the general contingency to 9 months. Cllr Mayne noted the need to increase the election costs to £1000 following LRALC advice. Cllr Jarvis noted unspent money in budget items and Cllr Mayne noted that there is no limit on allocated reserves. Cllr Mayne also noted that allocated section 137 monies should be reallocated due to the lack of response from community groups during 2018-2019.

#### SHENTON WAR MEMORIAL

- The Council noted the update regarding the Shenton War Memorial Restoration Project.

  Quotations were being sought from local stonemasons and suitable funding streams have been identified through Leicestershire County Council and Hinckley and Bosworth Borough Council to pay for the project. Following the recent Grade II listing of the Memorial, further permissions may now need to be sought via the Conservation Officer at HBBC.
- 112/18 The Parish Council noted the generous donation of £200 from Mr and Mrs Reid who wanted to contribute towards the restoration project in honour of their family relative whose name is inscribed on Shenton War Memorial. It was agreed that a thank you card would be send to Mr and Mrs Reid as a token of the Council's appreciation.
- 113/18 It was resolved to apply to Hinckley and Bosworth Borough Council Heritage Fund and Leicestershire County Council Heritage Buildings Funding to source external match funding for Shenton War Memorial.

#### **STREETLIGHTS**

- 114/18 It was resolved to repair streetlights within Sutton Cheney Parish.
- 115/18 It was not resolved to replace SOX lamps on the two defective streetlights with LED lamps due to the financial cost.
- 116/18 Quotations for SOX lamp replacements were therefore considered and it was resolved to use Armstrong Electrics to replace the two defective streetlights in Dadlington and Sutton Cheney.

#### HR COMMITTEE

- 117/18 The Council resolved for Cllr Roberts and Cllr Jarvis to be appointed members of the HR committee following the resignation of Keith Morton.
- 118/18 It was noted that the Clerk will send out a Doodle Poll to set the date for the next HR committee meeting.

	HANDYPERSON
119/18	It was resolved not to advertise for a handyperson for general maintenance tasks around the Parish
120/18	It was noted the current situation with volunteers required to change the speed indicator devices.
	MAINTENANCE WORKS IN DADLINGTON
121/18	It was resolved to undertake tree works to cut back the branches of the weeping willow near the Junction of Main Street and Sutton Lane, Dadlington.
122/18	It was resolved not to maintain the patch of grass located near Dadlington Village Hall using
123/18	allocated S106 monies. It was resolved to formally contact the resident on Main Street, Dadlington requesting the maintenance of the large tree overhanging the village green.
	PARISH COUNCIL MATTERS
124/18 125/18	It was resolved to publish Councillor details on the Sutton Cheney Parish Council website It was resolved to update the "Meet your Councillor" webpage on the Parish Council website so that each Councillor can be emailed through the website and email addresses remain confidential.
126/18	It was resolved to change the Parish Council meetings to 10 meetings per year, excluding August and December.
127/18	SOCIAL MEDIA It was resolved to consider launching a Facebook page for Sutton Cheney Parish Council. Cllr Roberts highlighted the need to be more accessible to public and social media is a great way to do it. It was agreed that Cllr Roberts, Cllr Jarvis and Cllr Tebbatt-Mills will administer it.
128/18	It was resolved to adopt the draft Social Media policy following the removal of one paragraph.
129/18	GROUNDS MAINTENANCE TENDER It was resolved to award the 3 year Grounds Maintenance tender for Dadlington Village Green and St James Churchyard to JP Grounds Maintenance.
	TRAINING
130/18	It was resolved not to adopt the draft Training and Development Policy as some elements had been omitted. Cllr Mayne agreed to draft a second version.
131/18	It was resolved for Cllr Tebbatt-Mills to attend Councillor training on 5 <sup>th</sup> December.
132/18	It was resolved not to permit Cllr Mayne to attend Common Lands and Village Greens training on 17th January 2019
133/18	It was resolved for Cllr Roberts to attend Common Lands and Village Greens training on 17th January 2019
134/18	It was resolved not to use budget virements as it was no longer necessary.
	INTERNAL AUDIT
135/18	It was resolved to use Screatons to undertake the internal audit for financial year 2018 – 2019
126/12	FINANCE
136/18 137/18	It was resolved to approve the financial statement for September to October 2018  It was resolved to approve the budget monitoring statement at the end of Q3
137/18	It was resolved to approve the budget monitoring statement at the end of Q3  It was resolved to approve and sign the cheques totalling £2333.77

139/18	PLANNING  No planning applications were received.
140/18	CLERKS REPORT AND CORRESPONDENCE The Council noted the Clerks report and correspondence.
141/18	MEMBER'S REPORTS  The Council noted that Cllr Mayne had attended the planning for the medium term training.
The meeting closed at 21:40.	
Chair	Date