

Dadlington & Sutton Cheney Parish Council

Dadlington Neighbourhood Plan Committee Meeting

All Members of the Dadlington Neighbourhood Plan (DNP) Committee are hereby summoned to attend a committee Meeting held on **Monday 21st August 2023** starting at **7:30 pm** at Dadlington Village Hall, The Green, Dadlington, CV13 3JB for the purpose of transacting the business shown below.

MINUTES

Attendees:

Philip Kiteley

Linda Mayne

Neil Franklin

Simon Rees-Jones

Other Attendees:

Colin Wilkinson

John Whitehead

Graham Grimley

Hannah Pickles – Clerk & RFO

1/23DNP - ELECTION OF CHAIRMAN

The committee voted to appoint Philip Kiteley as the Chairman of the Dadlington Neighbourhood Plan Committee.

2/23DNP - ELECTION OF VICE CHAIRMAN

The committee voted to appoint Linda Mayne as Vice Chairman of the Dadlington Neighbourhood Plan Committee.

3/23DNP - APOLOGIES

No apologies received.

4/23DNP – DECLARATIONS OF INTEREST PECUNIARY & NON-PECUNIARY

None received.

5/23DNP - PUBLIC PARTICIPATION

No public participation.

Chairman's Signature:



Date:

21/08/23

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6/23DNP - PREVIOUS MINUTES

The committee agreed to approve the minutes from May 2022 but did not that the minutes were minimal.

7/23DNP – RE-APPOINTING PLANNING CONSULTANT

The committee voted to continue with PLAN-IT X consultant Colin Wilkinson who will resume his role as a consultant.

8/23DNP – CO-OPTION

Two nominations were received for members of the public to join the DNP Committee.

John Whitehead – Approved by full committee

Graham Grimley – Approved by full committee

The committee noted that there is also another member of the public that would like to be considered for co-option but could not attend this meeting.

ACTION – The clerk is to add Co-Option to the next DNP meeting agenda

9/23DNP – ROLE OF THE CLERK

The committee discussed the Parish Councils concerns with additional spending being used on DNP which will not be covered as part of the grant payment. The Clerks hours cannot be covered with the grant and concerns have been raised about the cost associated with the Clerk administering the project and a fair distribution of the Clerks working hours between all three wards.

There are now fewer PC meetings which may allow the Clerk to administer the project but the ultimate decision will be made at full council.

The committee would urge the Parish Council to consider allowing the Clerk to administer the project as there are several elements which can only be completed by the PC. Should the council not agree the committee will have to complete their own administration and rely solely on the Clerk for the bare essentials.

ACTION – The Clerk is to add this item on the full parish council meeting agenda for Sept 2023 – Clerks role within the DNP

10/23DNP – GRANTS

The committee received a list of costings for the committee over the previous years. See the breakdown below:

The overall spend on the project to date is £13,300. There was an original budget for neighbourhood planning of £10,000. The committee was informed that if specific housing was contained within the NP then the grant would be increased to £18,000. This was the

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case but now version 7 DNP has no specific sites named for development the budget could be reduced to £10,000 and the project is over that amount currently. Due to these changes, the hope is that a grant will still be issued due to several changes out of the committees control. The planning consultant has agreed to assist the Clerk with the application process should this recommendation be approved at the next full parish council meeting.

ACTION – The Clerk is to add the DNP grant application approval to the Parish Council full meeting in Sept 2023

The committee were informed that a realistic timeframe for completion would be within this financial year. The steps still to be taken are:

1. The plan needs to be reviewed line by line and make sure that version 7 is correct.
2. If there are no major changes the plan The plan will then go to full council to be voted on.
3. There will then be a six-week consultation period where all consultees will be informed and given the opportunity to comment
4. Once consultation finishes the DNP will then be submitted by full council to HBBC for a further 6-week consultation.
5. An independent examination will then be completed.
6. The plan will go to referendum.

The committee agreed to the following task list:

- All committee members are to review version 7 of the DNP and feedback to John Whitehead, Colin Wilkinson, and Hannah Pickles by 21st September 2023. John Whitehead will email the most recent version to all members.
- Groundwork grant needs to be applied for (if approved by full council)
- The planning consultant to create a timetable of events.

The committee voted to appoint John Whitehead as an advisor to the DNP committee.

The next DNP committee meeting has been arranged for Monday 2nd October 2023 at 19:30. Meeting closed 20:24

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