

Dadlington & Sutton Cheney Parish Council

Dadlington & Sutton Cheney Parish Council Meeting May 2024

Thursday 16th May 2024 starting at 7:30 pm at Dadlington Village Hall, The Green,

Dadlington, Nuneaton, CV13 0JB

Minutes

Attendees

Andrew Copson – Chairman
Philip Kiteley – Vice Chairman
Neil Franklin
Linda Mayne
Valarie Pritchard
John Plant
Simon Rees-Jones
Ambrose Long

Members of the public – Three members of the public, County Councillor Bertie Harrison-Ruston & Clerk RFO

31/24 PUBLIC PARTICIPATION

Four members of the public were in attendance at the parish council meeting. No items raised

32/24 APOLOGIES

None

33/24 DECLARATIONS OF INTEREST PECUNIARY AND NON-PECUNIARY

None

34/24 PREVIOUS MINUTES

The council agreed unanimously to accept the minutes for 14th March 2024 as an accurate record, these were signed by the chairman.

35/24 BOROUGH AND COUNTY COUNCILOR REPORTS

The clerk explained that they had received no report or apologies from the Borough Councillor

The Chairman thanked the County Councillor Bertie Harrison-Ruston for his attendance at the meeting and his monthly report. CC Harrison Ruston then ran through some items with the whole council which were on his monthly report. The council then had an opportunity to put some points to the County Councillor.

The council raised concerns about item 10.1 on the agenda and requested that this item be moved forward to discuss with the CC. There was a very serious accident at the junction of Fenn Lanes and Shenton Lane involving a school bus and a Mini Cooper. Luckily, none of the children were injured but this is not the first accident at the junction and there will be a fatality soon enough if this is not looked into. This junction is a blind dip and has been extremely dangerous for years. There have been two

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incidents in the same location in the same amount of weeks. The council suggested a multi-agency approach with LCC highways, Leicestershire Police and the Parish Council to try and look at what can be done to improve the conditions of the road and make it so there are fewer accidents.

ACTION – The Clerk is to email Cllr Harrison-Ruston with details of the accidents and request a multi-agency meeting.

ACTION – The Clerk is to ensure that all councillors are receiving the Police Newsletter every month.

ACTION – The Dadlington ward councillors are to email the Clerk with any information in relation to previous accidents at the Fenn lanes/ Shenton Lane junction.

The Council asked if the CC would be able to look in the big hole which is on Sibson Lane near Stiblehill Farm. The hole has been there for several months and has something to do with a drainage problem.

ACTION – The Clerk is to email the LCC helpdesk and email the case number to CC Harrison-Ruston to look into.

The council raised concerns about flooding in Shenton. As the CC had confirmed LCC is the lead authority in relation to flooding and related issues and therefore all issues and concerns should be raised to LCC. The council have already raised concerns with flooding in Shenton to our CC but after Storm Henk, the council were informed that people more severely would be assisted first. The council tried to explain to the CC that although Storm Henk was particularly severe, the issues that we face in Shenton are historic and look more at the development of new plans from local areas and the impact that the additional water flow will have on the parish, as the main watercourse runs directly through the parish. The PC asked the CC what LCC are doing to support people in the community in relation to flooding. The CC explained that they had completed the flooding workshops but it was pointed out by the council that the nearest workshop was Ratby, which in fact is not near at all.

Chairman Andrew Copson and Cllr Valarie Pritchard had been to a meeting with Dr Luke Evans MP to discuss what support he might be able to bring and if he would be able to co-ordinate a multi-agency response. While the CC has advised that Leicestershire County Council are the lead agency there has been little to no support to the parish on this matter. Hence the need to go to the local MP to get the much-needed support.

The CC has advised that the best course of action is for the Clerk to email and explain all of the issues that the Council and Parish are facing

ACTION - the Clerk is to email and explain all of the issues that the Council and Parish are facing with the flooding in the Parish to our CC.

ACTION – The Clerk is to organise a meeting with HBBC planning officers about the impact of the Barwell SUE on the parish.

35/24 CLERKS REPORT

The Clerk has created a new template which includes a timesheet, a daily action list and a main action list. This document is sent to the full council at the end of each month. The council confirmed receipt of the report for April 2024 and had no comments.

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36/24 FINANCE

a. The council unanimously adopted the financial statements from March and April 2024.

Financial Statement - March 2024

Date	Payee	Budget Item	Total in Finance Ref
			£0.00

Date	Payee	Budget Item	Cost	Minute Ref	Finance Ref
01.03.2024	Hannah Pickles	Clerk Salary	£511.76	262/22	FR25/24
01.03.24	Screatons	Payroll Services	£19.20	262/22	FR26/24
01.03.24	LRALC	INV 19/3766 Training	£40.00	262/22	FR27/24
01.03.24	HBBC	Bin Collections	£65.18	262/22	FR28/24
06.03.24	Hannah Pickles	Clerk Expenses - DNP Printing	£132.00	262/22	FR29/24
11.03.24	Geoff Cartwell	V45 INV 818	£121.50	262/22	FR30/24
21.03.24	HSBC	Bank Charges	£8.00	262/22	FR31/24

Total Expenditure	£897.64
Bank Balance After Expenditure	£11,370.44
Total Income	£0.00
Closing Balance	£11,370.44

Signed: Chairman of the Council: Andrew Copson, Date: 16.05.24
 Counsellor: Valerie Pritchard, Date: 16.05.24

Financial Statement - April 2024

Balance Carried Forward 01.04.24

Date	Payee	Budget Item	Total in Finance Ref
05.04.24	HBBC	Precept	£10,427.92
			£10,427.92

Date	Payee	Budget Item	Cost	Minute Ref	Finance Ref
01.04.24	Hannah Pickles	Clerk Salary	£511.76	07/2024	FR01/24
03.04.24	Geoff Cartwell	INV 826 Dadlington GM	£14.25	07/2024	FR02/24
03.04.24	Geoff Cartwell	INV 827 VAS	£13.50	07/2024	FR03/24
15.04.24	Geoff Cartwell	INV 827PCF Printing	£420.00	07/2024	FR04/24
15.04.24	Hannah Pickles	Clerk Exp DNP Signs	£30.00	07/2024	FR05/24
16.04.24	HBBC	Letter Bin Invoice	£33.80	07/2024	FR06/24
16.04.24	LCC	INV 100241857 Lighting	£1,904.20	07/2024	FR07/24
16.04.24	LCC	Payroll March 24	£19.20	07/2024	FR08/24
16.04.24	Screatons	Banking charges 30MAR2024	£8.00	07/2024	FR09/24
21.04.24	HSBC	PAVE	£21.80	07/2024	FR11/24
22.04.24	HMRC	Annual Subscription @ NALC Subscription	£32.87	07/2024	FR12/24
22.04.24	LRALC	Attendance registration fee	£85.80	07/2024	FR13/24
22.04.24	Valter Law Group	Legal Payment	£37.80	07/2024	FR14/24
22.04.24	LCC	INV 100241859 Lighting	£3,215.14	07/2024	FR15/24

Total Expenditure	£8,163.35
Bank Balance After Expenditure	£3,189.08
Total Income	£10,427.92
Closing Balance	£13,617.00

Signed: Chairman of the Council: Andrew Copson, Date: 16.05.24
 Counsellor: Valerie Pritchard, Date: 16.05.24

b. The council noted the final balance for March 2024 as £11,370.44 and April 2024 as £13,617.00.
 c. The council received a full year-end financial breakdown delivered by the Clerk.
 d. The council could not vote on the insurance renewal has not been issued yet. Due to the council meeting bi-monthly, the council voted unanimously to accept the cheapest quote under the £700.00 budget, which covers all of the requirements from the previous year.

ACTION – The Clerk is to obtain three insurance quotes and email the finding to the full council before accepting.

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- a. The council reviewed the Internal Audit completed by the Clerk and Hannah Shaw on 9th April 2024. The council unanimously agreed to accept the Internal Audit.
- b. The council reviewed the recommendations from the Internal Audit presented by the Clerk and accepted all comments.
- c. The council reviewed the Annual Governance Statement Section 1 and voted unanimously to accept Section 1. The Chairman of the council signed Section 1 of the Annual Governance Audit.
- d. The council reviewed the Annual Governance Statement Section 2 and voted unanimously to accept Section 2. The Chairman of the council signed Section 2 of the Annual Governance Audit.
- e. The council reviewed the year-end banking statement from the Clerk and unanimously accepted it as an accurate document. The Chairman signed a copy of the year-end banking statement.
- f. The council reviewed the bank reconciliation for 2023/2024 and accepted it unanimously as a true record. The Chairman signed a copy of the bank reconciliation
- g. The Clerk gave an explanation to the council of any variants in the finances. The main variants were due to a lack of spending and this resulted in a variant.
- h. The council reviewed the year-end balance which equated to £11,340.44 in reserves. The council aims to increase this over the coming years.
- i. The council voted unanimously to publish the exercising of public rights for 2023/2024 between Monday 3rd June 2024 – Friday 12th July 2024.

38/24 DNP UPDATE

The council received a report from the DNP Committee on the ongoing progress with the DNP. The consultation period has now ended and the committee is awaiting further information from Colin Wilkinson from Plant-X.

The council noted that now that the funding is no longer through a Groundworks grant there are a few areas in the DNP terms of Reference which need to be amended. The Clerk is to add this to the July 24 agenda.

ACTION – The Clerk is to add the DNP Terms of Reference to the July 24 agenda.

39/24 COUNCILLORS MATTERS

- a. The council reviewed three quotations for the Solar Powered VAS unit to be purchased with the donation of £6000.00 from the Sir William Roberts Trust. After reviewing the document, the council unanimously voted to accept Quote 2.
- b. The Clerk requested any information held on any previous claims of subsidence relating to the Green. The council informed the Clerk that there was another claim approximately 3-4 years ago and advised that the Clerk look through the old minutes for more information. The Clerk also asked the council what they would consider doing if the current claim is found to be causing subsidence at the property adjacent. The council decided that once the report was returned they would make a decision at that time, if there was any work needed they would only consider this once the report was completed.

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ACTION – The Clerk is to look through previous minutes to find the other subsidence claim on the Green

c. The council received a request from one of the councillors to consider a new bench near the church. The Shenton ward councillors will find out if residents in the village would like an additional bench. Shenton has a small budget for improvement works and it is essential that the funds are spent wisely.

ACTION – Shenton ward councillors will ask residents if they would like a new bench and report back to the Jul 24 meeting.

d. The council received a report from the Dadlington Ward Councillors on the progress of the ACV application for the Dog and Hedgehog pub. All relevant documentation has been gathered and collated by the councillors and passed on to the Clerk to collate and create a statement to be submitted by HBBC.

ACTION – The Clerk is to look for the old Royal Arms application for ACV to see what was submitted

ACTION – The Clerk is to contact Higham on the Hill to ask about their ACV application.

e. The council discussed the benefits of the parish newsletter that was created some years ago and asked the clerk to create a new version for the council to review.

ACTION – The Clerk is to create a newsletter template and send it to the council for approval.

f. Item 10F has already been discussed during County Councillors Report.

40/24 COUNCILLORS REPORT

Shenton ward councillors asked if there was funding to look at tidying up the Shenton War Memorial. The Chairman advised that Shenton does have a budget line for works/improvements within the village and costs would need to be submitted to the Clerk and added to the agenda for July 24.

ACTION – The Clerk is to add the Shenton War Memorial to the agenda for July 24

ACTION – The Clerk is to add Shenton grass cutting to the agenda for July 24 if given the details by Shenton Councillors

Dadlington councillors raised an issue with the Dadlington Village Hall Defib as the pads are now obsolete and the unit needs to be replaced. The Dadlington Village Hall Committee would like to look at the option of the council providing a new one. The Clerk is to add this to the July 24 agenda and do some research into the costs.

ACTION – The Clerk is to add the Dadlington Village Hall Defib replacement to the July 24 agenda and to get some costs for the next meeting.

The council suggested that next year for the Annual Parish Meeting we look at inviting the local business along as Stoke Golding does to strengthen relationships between all parties.

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