



## **Dadlington & Sutton Cheney Parish Council**

### **Dadlington Neighbourhood Plan Committee Meeting**

All Members of the Dadlington Neighbourhood Plan (DNP) Committee are hereby summoned to attend a Committee Meeting held on **Monday 5<sup>th</sup> February 2024** starting at **7:30 pm** at Dadlington Village Hall, The Green, Dadlington, CV13 3JB for the purpose of transacting the business shown below.

#### **MINUTES**

##### **Attendees:**

**Philip Kiteley**  
**Neil Franklin**  
**Simon Rees-Jones**

##### **Other Attendees:**

**John Whitehead**  
**Colin Wilkinson**  
**Graham Grimley**  
**Brian Ninness**  
**Hannah Pickles – Clerk & RFO**

##### **02/24 DNP – APOLOGIES**

Apologies received and accepted from Linda Mayne.

##### **03/24 DNP – DECLARATIONS OF INTEREST PECUNIARY & NON-PECUNIARY**

None received.

##### **04/24 DNP - PUBLIC PARTICIPATION**

No public participation.

##### **05/24 DNP - PREVIOUS MINUTES**

*The committee agreed to adopt the minutes from December 2023 & January 2024(inquorate) were signed by the chairman of the committee.*

Chairman's Signature:

Date:

*All minutes deemed as draft until formally approved and signed*



## Dadlington & Sutton Cheney Parish Council

### 06/24 DNP – REVISED BUDGET

The committee wants to note their gratitude to the Parish Council for supporting the DNP financially to finalise the plan and bring it to fruition. The council have budgeted £4000.00 to complete the plan between the financial budget years 23/24 & 24/25

### 07/24 DNP - 2024 - TIMELINE

Colin Wilkinson explained to the committee the timeline of events, should everything keep on schedule:

**Late Feb/ March 2024** – The start of the consultation period with local residents and interested parties. The consultation period is for 6 weeks taking the committee to the start/middle of April 2024.

**June/July 2024** – All comments will have been received and the Clerk and Colin Wilkinson will review these and collate responses. The plan may be modified to incorporate these points (when applicable) to be presented and approved by the Parish Council. Comments will be received via the Clerk and will be sent to Colin Wilkinson, the councillors will be copied into comments received.

**Aug/Sept 2024** – HBBC will then have a further 6-week consultation and will contact all interested parties with comments and views accounted for. They will also appoint an independent examiner who will hopefully be appointed by the end of the 6-week consultation period.

**Oct/Nov 2024** – The Independent Examination will likely take place over a 3/5 week period.

**Nov/Dec 2024** – The examination will then go to referendum which will likely take place at the end of 2024/start of 2025.

### 08/24 DNP – COMMUNICATION FOR CONSULTATION PERIOD

- A. The committee discussed the best ways to communicate the plan to the parish. Colin Wilkinson has confirmed that he has several template options that have been used for previous NP which can be adapted to the DNP. The committee suggested that the members of the committee's details be printed on the leaflet to allow parishioners to ask them questions if needed, as well as any key points.

**ACTION – John Whitehead and Colin Wilkinson will create a leaflet and email it to all members of the committee for approval.**

**ACTION – On approval the leaflet will be sent to Cllr Franklin to print 150 copies in full colour double-sided**

Chairman's Signature:

Date:



## Dadlington & Sutton Cheney Parish Council

The start of the consultation date has been set for 26<sup>th</sup> February 2024 and will end on 8<sup>th</sup> April 2024.

- B. The committee agreed to hold an open day on Saturday 9<sup>th</sup> March 2024 at Dadlington Village Hall to assist parishioners in reviewing the plan and asking any questions they may have. This will be between 10am – 2pm. A PowerPoint presentation will be shown over the projector in the village hall during the open day, there will also be hard copies available to view.

**ACTION – Cllr Franklin is to create a PowerPoint presentation to be used during the open day**

**ACTION – The Clerk is to have 4x colour copies of the plan printed ready for the open day.**

- C. To limit the printing cost the committee decided to add a QR code to the leaflet to allow people to review the plan electronically. There will also be 4 hard copies available which parishioners can request to view for a period of time. There will also be copies available at the village hall for people to come and review on request. The DNP is available on the parish council's website.

**09/24 DNP – AOB**

None

**10/24 DNP – NEXT MEETING DATE**

Monday April 29<sup>th</sup> 2025 19:30

**Meeting closed 20:21**

Chairman's Signature:

Date:

*All minutes deemed as draft until formally approved and signed*