

**Minutes of a Meeting of Normanton on the Wolds Parish Council held at the Burnside Hall, Plumtree,  
on Tuesday January 22, 2019, at 6.30pm**

Couns. Fiona Mason, Chairman  
Aruna Day                      John Brook (A)  
David Page                     Mike Westwood

Also present: The clerk Mike Elliott

- 1] APOLOGIES FOR ABSENCE Coun. John Brook
- 2] DECLARATIONS OF INTEREST There were none
- 3] MINUTES FROM PREVIOUS MEETING NOVEMBER 20, 2018 were accepted as circulated, signed by the chairman.
- 4] CASUAL VACANCIES  
One person has so far come forward, Matthew Powell but initially he was not on the voting list, thus preventing him from being considered. I wrote to advise him he was now on the list. He asked for a few days to consider the position.
- 5] ITEMS FROM THE PUBLIC,  
No matters were raised.
- 6] CLERK'S REPORT  
The clerk reminded members it had been agreed another Newsletter should be published in the New Year. It was agreed one would be published by the end of February/early March. The chairman asked for comments for it from members. The clerk would produce an item on the forthcoming elections

A report made available to parish councils discusses the responsibility of councils to be involved in the instance of the death of Her Majesty The Queen. The report deals with operations for the passing of Queen Elizabeth II.

Following the official announcement of her passing, there will be ten days of state mourning, between the day of the death and the funeral in Westminster Abbey.

All councils are being asked to prepare themselves and be mindful that any meeting organised during the State Mourning would need to be cancelled. Flags should be flown at half-mast through the ten day of mourning except for Day 2, when the new King will be Proclaimed when they should be flown at full mast and then the next day returned to half-mast. All flags to be returned to normal by 9am the day after the funeral.

Parish councils are asked to compose suitable words for displaying on their website and this should be prepared beforehand. It is suggested the home page of the website should have a picture of the Queen with a black border around it. If pictures of The Queen are displayed in any council used buildings (like village halls) they should have black ribbon placed diagonally across one corner. Such photographs should be removed to another suitable site after one month and then be replaced by a picture of the King.

The council should organise a Remembrance Book and as well as placing this in a suitable place such as a parish church it should be taken by the council to any local schools or care homes. Once the exercise ends the book needs to be sent to the County Archives officer and Buckingham Palace advised of that action.

The council should consider an area in which to lay flowers, taking into account the current trend to carry out such an action when any notable death or tragic accident occurs. All flowers should be removed on the morning after the State Funeral.

Parish churches supported by local councils will be encouraged to hold a special service on the eve of the funeral day and local councils are advised to contact their local churches to begin arrangements in advance.

The day of the funeral will be a public holiday unless it falls on a Saturday.

A similar process will be followed for the death of HRH The Duke of Edinburgh. If both the Queen and the Duke of Edinburgh pass away in close time proximity to each other, it is highly likely that a full State Funeral of The Queen will proceed and a private service be held at St Georges at Windsor, possibly the same day, for the Duke of Edinburgh.

The ways the council may wish to consider to be involved are, with the clerk accepting the duty to confirm them as necessary:

- + Ensure the flag flying operation is put in place with the flag master being advised in writing of arrangements.
- + Consider where necessary purchase of a flagpole and Union flag.
- + Liaise with the local church in regard to the service for the evening before the funeral day.
- + Consider provision of a central area for floral tributes

- + Prepare the words tribute for the Website and ensure this is sent in advance so the site controller can put this on display on the day of the death. Organise with the same person to display a picture of Her Majesty on the site, that picture being suitably edged in black.
- + Purchase of a Remembrance Book suitably worded on its cover to include the name of the council and to liaise with the local Church or similar body for it to be made available for use by the public and to organise it being taken to places as suggested in the report, and to pre-arrange with those concerned it being accepted.

7] REPORT FROM THE DISTRICT AND COUNTY COUNCIL MEMBER  
There were no reports.

8] CORRESPONDENCE

A letter was received from a resident at Ashdown, Old Melton Road, complaining of the difficulty they find in getting out of their drive because of parked vehicles. They asked for an assurance that if further building work is planned consideration should be given to where vehicles can park without endangering life. The clerk was to write to Rushcliffe Borough Council and advise them of the concerns.

The council were advised of the whereabouts of a number of the large red poppies purchased by the council from the Royal British Legion.

The resident from Hoe Hill Cottage on Cotgrave Road wrote to express concern of speeding traffic at the Melton Road end of the road. He asked for support for a claim he was making for the existing 60mph restriction on the road to be reduced to 40 mph. The council felt it could not support the call for 40mph but would back a 50mph restriction.

9] PLANNING MATTERS

Rushcliffe Borough Council planning applications

18/02828/ful. Willoughby, Cotgrave Road. First floor extension to existing bungalow. Do not object.

18/02789/RELD and 18/02788/ful The Orchard, Old Melton Road. Construct replacement dwelling. Do not object.

10] COMMEMORATION OF THE END OF WW1 in 1918  
There was no further report.

11] FINANCE

PAYMENT OF ACCOUNTS were approved as per the circulated list.

The council considered a finance report by the clerk and after discussion of it proposed the Precept for the 2019-20 financial year be £7,296 and this was unanimously agreed, leaving the figure the same as it was for 2018-19.

12] NEWSLETTER, WEBSITE,

It was agreed an issue of the Newsletter be produced at the end of February. The chairman asked for items for insertion into it. The clerk would prepare a report on the forthcoming parish elections.

13] AMENITIES

The meeting felt it did not support provision of a bench or flower trough on the site of the former bus stop on Cotgrave Road.

It was agreed that a litter pick would be held on March 17 at 10am.

The question of a possible project to increase parking provision on the roadside near to the Plough public house was mentioned. Coun. Richard Butler had advised that the County Transport Strategy Team is looking into the request. Should this fail then there remains an option to apply under the County Council LIS scheme.

14] SOCIAL EVENTS

No social events were currently planned. It was suggested a further joint event with Plumtree be arranged in the Burnside Hall at a future date, subject to agreement with Plumtree Parish Council.

15] DATE FOR NEXT MEETING, MARCH 19, 2019 was confirmed.