# Normanton on the Wolds Parish Council

 Tuesday 11th October 2022

**Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972.**

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend the Parish Council Meeting of Normanton-on-the-Wolds Parish Councilto be held at **Burnside Memorial Hall, Church Hill, Plumtree (*kitchen area*)** on **Tuesday 18th October 2022** at **7.00pm.** The agenda for the meeting is set out as follows.

*Lesa Gilbert – Parish Clerk**(clerk@normanton-on-the-wolds.parish.email)*

**AGENDA**

1. Apologies for absence.
2. Declarations of interests.
3. Chairman’s announcements.
4. Minutes from the extra-ordinary meeting held on Tuesday 16th August 2022 for acceptance.
5. Open Session for the public to raise matters of council business *(limited to 15mins).*
6. Reports – to consider (*limited to 15mins*):
	1. District and County Council Members.
	2. Parish Clerk.
	3. Parish Councillors.
7. Financial matters:
	1. Expenditure - to agree payments.
	2. Income - to note.
	3. Bank balance and reconciliations – to note.
	4. Budget to actuals – to review.
	5. Adding the new Parish Clerk onto the bank mandate/online banking – to agree.
	6. Spending under urgency delegated powers for the Parish Clerk – to discuss and agree.
8. Parish Council services and operations:
	1. New payroll system: Payroo – to agree.
	2. New email and cloud-based system: Microsoft 365 – to agree.
	3. New website – to agree.
	4. Casual Vacancy – to discuss any interests received.
	5. Polling district and places 2022 – to review and agree actions.
	6. Defibrillator – update.
	7. Notice board glass order – to agree.
	8. Village Planters – to discuss and agree.
9. Jubilee mugs – update.
10. Highways land near the Polster Brook – to discuss and agree any actions.
11. Planning Matters:

To consider and comment on live applications notified to the Parish Council, including:

* 1. No live applications for review.
	2. Any other application received prior to the meeting.

Confirm expired planning applications responded to under delegated authority:

* 1. 22/01682/FUL - Normanton House Old Melton Road – Extension to the existing detached timber garage – Object: privacy/close proximity/fire hazard to Chirton Lodge / Listed building over development/not appropriate in conservation area.
	2. 22/01352/LBC - Avenue Farm Old Melton Road - Replace tiles/fixings/mortar on roof and chimney: Do not object. (Application now withdrawn).

Notices received of planning decisions taken by Rushcliffe Borough Council:

* 1. None received since the last meeting.
1. Urgent matters received prior to the meeting.
2. Date for the next Parish Council meeting: TBC at 7pm, Burnside Memorial Hall.

**Notes for the Public:** Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting.There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.