# Normanton on the Wolds Parish Council

Minutes of the Annual General Meeting of Normanton on the Wolds Parish Council held at

**Burnside Memorial Hall, Church Hill, Plumtree** on **Tuesday 30th May 2023** at **6.15pm.**

**Councillors present:** Cllr Kay Cutts (Chair), Cllr Aruna Day, Cllr Vivienne Ives,

Cllr Dawn Clements, Cllr Jodi Gray, (x2 Vacancy).

**Officers**: Lesa Gilbert – Parish Clerk.

**Also present:** x2 residents, NCC/RBC Cllr Richard Butler, RBC Cllr Kier Chewings.

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1. **Election of Chairman for 2023/24** – unanimous vote for Cllr Kay Cutts.
2. **Election of Vice-Chairman for 2023/24** – unanimous vote for Cllr Vivienne Ives.
3. **To receive the declaration of acceptance to office from the newly elected Chair/Vice** – accepted and signed.
4. **Apologies for absence** – None.
5. **Declarations of interests** – None.
6. **Chairman’s announcement** – Chair thanked all involved in organising the Big Picnic to celebrate the Coronation of King Charles 3rd. -- Highlighted that the new planters and memorial have been renewed with new flowers, in patriotic red, white and blue colours. King Charles flags were hung at the farm entrance with village bunting. Thanks to the many houses who had also decorated the outside of properties. -- The Councils thanks also goes to Christine Goldstraw Dept LT, for presenting out Coronation mugs to children and Colin Ferguson for providing musical entertainment. -- Report that there are still a few mugs left if anyone knows of a young person who did not receive one. -- Thanked Lorraine, Chris and family who allowed us to use the farm and helped us setting up on the day. --

Also reported that the Council hasn’t received any planning applications this month but will continue to comment on them as received. --

Lastly, thanks given to all our Parish Councillors for their diligence in delivering newsletters, litter picking, taking time to consider planning applications, and reporting problems in and effecting Normanton-on-the-Wolds.

1. **Minutes from the PC Meeting held on Tuesday 4th April 2023 for acceptance**: Council agreed accurate and signed by Chair.
2. **Open Session for the public to raise matters of council business:** Two residents expressed an interest in joining the Parish Council under co-option and gave introductions. Discussions were had regarding matters affecting the Parish and what being a Parish Councillor involved.
3. **Reports – to consider:**
   1. **District and County Council Members**: Newly elected RBC Cllr Chewings gave an introduction. -- NCC Cllr Butler highlighted ‘No mow May’ and reports from residents of long grass which will now carefully begin to be cut back. -- Reported a significant programme of road pothole repairs has now commenced.
   2. **Parish Councillors –** No reports from Councillors.

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1. **Financial matters:** Clerkupdated council on finances*-* 
   1. Expenditure – Total expenditure over March 23 is £753 and over April 23 is £1,018. Chair signed payments record.
   2. Income – Total income over March 23 is £5,000 and over April 23 is £9250 (*inc Precept*) – noted by Council.
   3. Bank balance and reconciliations – Council signed bank rec sheet.
   4. Budget to actuals – Clerk talked over the budget year to date – noted by Council.
   5. Invoices for signing – Council signed invoices.
   6. Annual Governance and Accountability Return (AGAR) – Clerk explained that Council had already reviewed and noted the Internal Audit report. -- The Council confirmed its eligibility to declare it exempt from a limited assurance review under Section 9 of the Local Audit Regs 2015. Clerk/Chair signed the exemption certificate. -- The Clerk read out AGAR Section 1 statements and Council agreed they had met assertions and the Clerk/Chair signed section 1 form. -- The Clerk read over Section 2 Accounting Statements which were approved by Council and signed by the Chair. -- The Clerk proposed the confirmation of dates for the exercise of public rights to be set at: 5th June – 14th July, Council agreed.
   7. NS&I account – Clerk shared the current interest rate of the NS&I account and Council agreed to move to the bank reserves account to obtain a higher interest rate return.

1. **Parish Council services and operations**:
   1. Annual insurance renewal – The Clerk shared the annual insurance renewal quote of £532 which is £37 increase on last year. Council agreed to renew with BHIB.
   2. NCC Local Community Funding – The Clerk explained funding available and Council agreed to put in an application for the defibrillator if still time before closing date.
   3. Casual vacancies – Chair deferred to the end of the meeting. Council discussed casual vacancy applications and agreed to co-opt onto council.
   4. Visions for the village – Council discussed future plans for the village and agreed to:

* Reintroduce the welcome pack to residents moving into the village;
* Create a children’s tree check list/quiz;
* Continue with the community walks/litter picks. Agreed to purchase more litter pickers.

1. **Planning Matters**:

To consider and comment on live applications notified to the Parish Council, including:

* 1. No live applications for review.
  2. Any other application received prior to the meeting – None received. Chair asked NCC Cllr Butler if the PC can be sent the RBC policy referencing ‘heat pump’ planning applications.
  3. Confirm expired planning applications responded to under delegated authority:  None.
  4. Notices received of planning decisions taken by Rushcliffe Borough Council: None.

1. **Urgent matters received prior to the meeting** – None.
2. **Date for the next Parish Council meeting:** Tuesday 4th July 2023 at 6.30pm held at The Burnside Memorial Hall – noted by Council. Apologies given by Cllr Ives.

Meeting closed: 7:07pm.