# Normanton on the Wolds Parish Council

Minutes of the General Meeting of Normanton on the Wolds Parish Council held at

**Burnside Memorial Hall, Church Hill, Plumtree** on **Tuesday 4th July 2023** at **6.30pm.**

**Councillors present:** Cllr Kay Cutts (Chair), Cllr Aruna Day, Cllr Dawn Clements,

Cllr Jodi Gray, Cllr Iona Macdonald, (*Cllr Richard Stewart co-opted from item 8b*).

**Officers**: Lesa Gilbert – Parish Clerk.

**Also present:** x1 resident, RBC Cllr S Ellis.

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1. **Apologies for absence** – Cllr Vivienne Ives.
2. **Declarations of interests** – None.
3. **Chairman’s announcement** – Chair reported that since the last meeting the village grass verges have been cut twice and one of the young trees has been damaged by the mower. Council agreed that verges should be maintained as a wildlife habitat for flowers, insects, and birds and in order to achieve this should only be cut 2-3 times a year (*unless for road safety matters*). Council will monitor the young tree and replace if necessary. – Chair also highlighted the concern regarding the felling of the Beech tree and demolition of the old period wall in the conservation area to which NOTW PC had no prior notice of from RBC. As a rural conservation area, Council will discuss later what actions to take to ensure the rural feel is maintained.
4. **Minutes from the Annual PC Meeting held on Tuesday 30th May 2023 for acceptance**: Council agreed accurate (*bar one marked up amend*) and signed by Chair.
5. **Open Session for the public to raise matters of council business:** Resident raised concern re the poor road condition of Back Lane and also Old Melton Road. Council agreed to raise to NCC Highways.
6. **Reports – to consider:**
   1. **District and County Council Members**: Apologies from NCC Cllr Richard Butler and RBC Cllr Kier Chewings. Newly elected RBC Cllr Stuart Ellis gave an introduction. – NOTW PC thanked Cllr Chewings for his emailed RBC report.
   2. **Parish Councillors –** Cllr Day reported on a tree felling application affecting her property.
      1. **Beech tree felling at Normanton Manor** – Council discussed at length and expressed concern at not being a consultee on the tree felling application. Council agreed the action to send a letter to RBC CEO to express concern.
      2. **Tree TPOs** – Clerk shared reply from RBC explaining that the Borough doesn’t have capacity to carry out a TPO survey of the old trees in the village but will review a list if created by the Parish Councillors. Council discussed and agreed to form a working group to compile a list of key trees to consider for TPO. Cllr Gray to lead.
      3. **Village road conditions** – Chair explained resident concerns and problem areas which most have now been filled but will report Back Lane/Old Melton Rd to NCC Highways.
      4. **Conservation area plan** – Chair explained situation that the old Conservation Plan is likely outdated and not being referred to by RBC Planners. Council agreed to review the Conversation Plan and put forward any revision updates to the Borough. Cllr Ives to lead.

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1. **Financial matters:** Clerkupdated Council on finances*-* 
   1. Expenditure and Income – Total expenditure over May 23 is £341 and Income is £652. Chair signed payments record. Council signed invoices.
   2. Bank balance and reconciliations – Council signed bank rec sheet.
   3. Budget to actuals – Clerk talked over the budget year to date – noted by Council.
2. **Parish Council services and operations**:
   1. Verge licences for tree planting – Council discussed which trees needed NCC licences and agreed to check with RBC the recent tree they planted on behalf of the pc has a licence. Also agreed to write to NCC to ask that the grass cutting schedule is reduced. -- Council agreed to apply for a NCC licence for the new coronation stone.
   2. Casual vacancies – Chair shared expression of interest received, and Council agreed to co-opt Richard Stewart onto Council. Cllr Stewart signed the acceptance to office and joined the Councillor panel.
3. **Planning Matters**:

To consider and comment on live applications notified to the Parish Council, including:

* 1. No live applications for review.
  2. Any other application received prior to the meeting – None received.
  3. Confirm expired planning applications responded to under delegated authority:

*-23/00814/FUL - The White House, Platt Lane - New dwelling with two single garages, associated works to landscaping/access – Object, further clarity required re parking spaces / within a watercourse / Green Belt development / garden reduction / poor road infrastructure.*

*-23/00120/FUL - Mulberry House, Old Melton Road - Roof ext incs increase in ridge height with 2 front hipped dormer windows and 2 hipped rear dormer windows – Do not object.*

*-23/00990/FUL - Orchard Lawn Old Melton Road - Single storey rear/side ext; 2 new front dormers; 2 replacement rear dormers; Alteration to doors/fenestration on ground floor; Application of render to existing brickwork - Do not object; noted that the property is within an NCC archaeological site and also inside our conservation area to retain character including trees.*

* 1. Notices received of planning decisions taken by Rushcliffe Borough Council:

*-22/01492/FUL - Normanton Grange Old Melton Road - Partial demolition and single storey extension to existing pool house (Resubmission of 22/00393/FUL) – Granted.*

1. **Urgent matters received prior to the meeting** – Council agreed the cost quote of £260 for the Coronation Stone. Agreed to source plaque, NCC licence and installation/base.
2. **Date for the next Parish Council meeting:** Tuesday 5th September 2023 at 6.30pm held at The Burnside Memorial Hall – noted by Council.

Meeting closed: 7:23pm.