# Normanton on the Wolds Parish Council

Minutes of the General Meeting of Normanton on the Wolds Parish Council held at

**Burnside Memorial Hall, Church Hill, Plumtree** on **Tuesday 5th September 2023** at **6.30pm.**

**Councillors present:** Cllr Kay Cutts (Chair), Cllr Dawn Clements,

Cllr Jodi Gray, Cllr Richard Stewart *(x1 vacant seat)*.

**Officers**: Lesa Gilbert – Parish Clerk.

**Also present:** x3 residents.

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1. **Apologies for absence** – Cllr Vivienne Ives, Cllr Aruna Day, *Cllr Iona Macdonald - resigned*.
2. **Declarations of interests** – None.
3. **Chairman’s announcement** – Since our last meeting when the request was made by a resident to have the potholes filled in on Back Lane, NCC has attended quickly, and the worst holes have been duly repaired, which I place on record the PCs appreciation for this. The lane is not in very good condition along its length, mainly caused by some very large vehicles being used for construction and maintenance of properties, including tracked vehicles. These cause considerable damage to the road surface and also overrun to the sides of the road. Perhaps our RBC Cllrs will take note and make representation to the planning committee on this problem when permissions are being debated. Furthermore, effort could be made to instruct applicants to make provision inside the curtilage, for building materials and construction traffic to be accommodated during building works so that the highway is not used and residents and pedestrians are not inconvenienced. --

The wall outside The Manor has been repaired to match the existing old wall and looks considerably better. --

We have a vacancy for a parish Councillor as a new member Cllr Macdonald has resigned for personal reasons, the PC place on record our thanks for her service, and also welcome Cllr Richard Stewart to the Parish Council and hope he will find his new role fulfilling. --

The Council plans to erect a stone and plaque to commemorate the Coronation of King Charles 3rd on the green triangle and I place on record my thanks to Vivienne for sourcing the stone and arranging for its delivery. --

Lastly, we decided on the day not to have a stall at the Garden Party, Avenue Farm because of the relentless heavy rain on the day. We hope that next year will be better weather and we plan to attend to showcase the work of the Parish Council. -- *Chairman Kay Cutts.*

1. **Minutes from the PC Meeting held on Tuesday 4th July 2023 for acceptance**: Council agreed accurate and signed by Chair.
2. **Open Session for the public to raise matters of council business:** Resident raised continued concern re the poor road condition of Back Lane despite the large pothole filling it requires complete resurfacing not patch filling. -- Resident enquired about the maintenance responsibility of the village’s public footpaths. Chair explained overall it’s usually the landowner’s responsibility with NCC for stile/bridges. -- Resident highlighted that they have had done a professional H&S/Planning policy to put to RBC to adopt when considering planning applications to ensure infrastructure is reinstated. Chair explained RBC role and planning processes/policy. – Resident raised a complaint at the long grass around the village and asked if the grass could be cut more frequently. Chair explained PC position is to leave long for wildlife/wildflowers rural village feel. Resident asked if the Councillors could do a walk around the village to discuss areas feel long grass is a problem. Council agreed and Chair explained the matter is to be discussed further on the agenda by Council.

*0509202302*

1. **Reports – to consider:**
   1. **District and County Council Members**: Not present.
   2. **Parish Councillors –** Nothing to report from Councillors.
2. **Parish Council services and operations**:
   1. **Commemorative Stone** – Chair updated Council on the chosen stone. Clerk updated Council on the final cost for the stone and installation of £300 and has submitted the NCC Licence application. Council agreed to send a thank you to Vivienne and John for sourcing the stone.
   2. **Tree Protection Order List** – Cllr Gray updated that continue to compile list.
   3. **Conservation Area Plan** – Cllr Ives has pre circulated information to look to update the Conservation Plan.
   4. **New Resident Welcome Pack and village communications** – Clerk updated that Cllr Ives has circulated some history information. Can any further information be emailed to compile the welcome letter. Chair also suggested sending new residents the Village History Book as we have some surplus stock – Council agreed. – Cllr Stewart proposed that we seek permission via the Village Newsletter to compile an email circulation list for quicker email news/events – Council agreed.
   5. **Defibrillator installation** – Clerk explained not had permission from the pub yet. Cllr Clements has spoken to the pub team and understands reluctance from owners to install to pub mains electricity. Council discussed alternative locations and agreed to investigate the phone box electrics.
   6. **Casual vacancy** – Chair highlighted vacancy now available. Agree to put into the newsletter.
3. **Financial matters:** Clerkupdated Council on pc finances*-* 
   1. **Expenditure and Income** – Total expenditure over June 23 is £678 and Income is £0. Total expenditure over July 23 is £182 and Income is £0. Chair signed payments record. Council signed invoices.
   2. **Bank balance and reconciliations** – Council signed bank rec sheet.
   3. **Budget to actuals** – Clerk talked over the budget year to date and noted overspend on cost centre lines: Audit fees and also Events – noted by Council.
4. **Planning Matters**:

To consider and comment on live applications notified to the Parish Council, including:

* 1. No live applications for review.
  2. Any other application received prior to the meeting – None received.

Confirm expired planning applications responded to under delegated authority:

* 1. *23/01221/FUL - Willow Cottage, Back Lane - Single storey rear ext with catslide roof element to existing first floor eaves – DNO.*
  2. *23/00120/FUL - Mulberry House, Old Melton Rd – Revised plans to roof ext inc increase in ridge height with 2no. front hipped dormer windows and 2no. hipped rear dormer windows -DNO remains.*
  3. *23/01489/FUL - Rose Cottage 2 Chapel Yard Old Melton Road - Installation of kitchen window in the front elevation – DNO.*

Notices received of planning decisions taken by Rushcliffe Borough Council:

* 1. *23/00056/CONARE - Wynbrook Lodge, Old Melton Road – Silver Birch Tree Felling granted (nb - NOTW PC NOT consulted on application).*
  2. *23/00814/FUL - The White House, Platt Lane - Proposed new dwelling with 2no. single garages, associated works to landscaping and access – Refused, Inappropriate Greenbelt/loss of rural character.*

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1. **Urgent matters received prior to the meeting** – Chair highlighted grass verge cutting and response from NCC Highways that a minimum of x5 cuts is required. Council agreed to put a survey in the newsletter to obtain residents opinion on the grass cutting frequency.
2. **Date for the next Parish Council meeting:** Tuesday 7th November 2023 at 6.30pm held at The Burnside Memorial Hall – noted by Council.

Meeting closed: 7:20pm

Signed by Chair:

Dated: