# Normanton on the Wolds Parish Council

**invites you to the**  Tuesday 30th April 2024

**Annual Parishioners Meeting 2024**

Normanton-on-the-Wolds residents are warmly invited to attend the Annual Parishioners Meeting to be held at **The Burnside Memorial Hall, Church Hill, Plumtree (*kitchen area*)** on **Tuesday 7th May 2023** at **6pm**.

The agenda for the meeting will be as follows:

1. Chairman’s Welcome
2. Chairman’s Annual Report
3. Questions from residents

*We look forward to you joining us.*

*Chairman Cllr Kay Cutts MBE.*

**Notice Pursuant to Paragraph 10 (2) (b) Schedule 12 Local Government Act 1972.**

Dear Councillor,

In accordance with the above provisions and notice you are hereby summoned to attend the Parish Council Meeting of Normanton-on-the-Wolds Parish Councilto be held at **Burnside Memorial Hall, Church Hill, Plumtree (*kitchen area*)** on **Tuesday 7th May 2023** at **6.30pm.** The agenda for the meeting is set out as follows.

*Lesa Gilbert – Parish Clerk**(clerk@normanton-on-the-wolds.parish.email)*

**AGENDA**

1. Election of Chairman for 2024/25.
2. Election of Vice-Chairman for 2024/25.
3. To receive the declaration of acceptance to office from the newly elected Chair/Vice.
4. Apologies for absence.
5. Declarations of interest.
6. Chairman’s announcements.
7. Minutes of the Council meeting held on 05 March 2024 for approval.
8. Open Session for the public to raise matters of council business *(limited to 15mins).*
9. Reports – to consider (*limited to 15mins*):
   1. District and County Council Members.
   2. Parish Councillors.
10. Financial matters:
    1. Expenditure and Income - to agree payments. Sign invoices.
    2. Bank balance and reconciliations – to note.
    3. Budget to actuals ytd – to review.
    4. Annual Governance and Accountability Return (AGAR)
    5. Internal Auditors report – for review.
    6. Certification of exemption from external audit – to confirm/sign certificate.
    7. The Annual Governance Statement – to consider, approve the assertions and signed by Chair/Clerk.
    8. The Accounting Statements – to review, approve and signed by Chair/RFO.
    9. Exercise of Public Rights - to note the exercise of Public Rights and Publication of the unaudited Annual Governance and Accountability return will commence on Monday 3rd June 2024 and conclude on Friday 12th July 2024.
11. Parish Council services and operations:
    1. D-Day 80 event - update.
    2. Coronation stone installation – update.
    3. Annual insurance renewal – to agree.
    4. Casual vacancies – to discuss any actions.
    5. Visions for the village 24/25 – to discuss and agree any plans.
12. Planning Matters:

To consider and comment on live applications notified to the Parish Council, including:

* 1. No live applications for review.
  2. Any other application received prior to the meeting.
  3. Confirm expired planning applications responded to under delegated authority:
     1. *24/00300/FUL - Hoe Hill Cottage - Installing external wall insulation cladding. Reinstallation of rainwater/wastewater pipes, vents, gate post fixings/window cills. – Do not object.*
     2. *24/00246/FUL - Wolds Lodge - Remodel of dwelling including partial demolition. Construction of first floor exts inc side balcony. Single storey front/rear exts inc garage. Alterations to fenestration. Application of timber cladding, render and green/astro roof. Solar shading. Associated landscaping, external swimming pool and terracing. -  Do not object with caveat that all works vehicles should be parked within the curtilage of the property as per the planning requirement and any damage to the verges reinstated.*
  4. Notices received of planning decisions taken by Rushcliffe Borough Council:
     1. *23/02058/LBC - Avenue Farm - Re-roof existing bakehouse, oven and lean-to, repair/replace damaged timber roof. New structural support to chimney breast timber beam. Rebuild chimney stacks and cap off. Repairs to brickwork/rebuild top part of gable wall. – Granted listed building consent.*
     2. *24/00300/FUL - Hoe Hill Cottage - Installing external wall insulation cladding. Reinstallation of rainwater/wastewater pipes, vents, gate post fixings/window cills. – Granted.*

1. Urgent matters received prior to the meeting.
2. Date for the next PC Meeting: Tues 2nd July 2024 at 6.30pm, Burnside Hall.

**Notes for the Public:** Unless otherwise stated all meetings of the Parish Council are open for the public to join. In the interests of transparency, the council asks that any person who wishes to record the meeting proceedings inform the Chairman prior to the meeting.There is an Open Session on the Agenda at which time members of the public are invited to raise any matters pertaining to the work of the council/agenda items, limited to fifteen minutes, during which the Standing Orders will be suspended.