# Normanton on the Wolds Parish Council

Minutes of the General Meeting of Normanton on the Wolds Parish Council held at

**Burnside Memorial Hall, Church Hill, Plumtree** on **Tuesday 9th January 2024** at **6.30pm.**

**Councillors present:** Cllr Kay Cutts (Chair), Cllr Aruna Day, Cllr Dawn Clements,

 Cllr Richard Stewart *(x1 vacant seat)*.

**Officers**: Lesa Gilbert – Parish Clerk.

**Also present:** NCC Cllr Butler, RBC Cllr Chewings.

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1. **Apologies for absence** – Cllr Vivienne Ives - accepted, Cllr Jodi Gray - unwell.
2. **Declarations of interests** – None.
3. **Chairman’s announcement** – During the past 2 months we have had nationally several named storms, and these have affected our village to an extent. A large tree branch broke off shortly before Christmas, and as a result RBC gave permission to allow the rest of the tree to be removed. It’s felt construction of a garage/driveway at this property likely damaged the roots of the tree and weakened its structure. So many large trees have been removed from the village, and we now need to enquire of the Brough Council what the replacement policy for trees has been agreed with house holders, and how they intend to enforce this. -- The state of the road surface on both Platt Lane and Back lane is poor and deep potholes have appeared, possibly as a result of heaver rain fall/ponding on the road surface at low points. Clipstone Lane was flooded yet again just before the bridge, but I’m not aware of any homes being flooded. A meeting will be called for the Parish Council to discuss the conservation area for Normanton-on-the-Wolds. *– Cllr Kay Cutts, Chairman NOTW PC.*
4. **Minutes from the PC Meeting held on Tuesday 7th November 2023 for acceptance**: Council agreed accurate and signed by Chair.
5. **Open Session for the public to raise matters of council business:** *(Time open: 6.35pm)* No residents present *(Time closed: 6.35pm).*
6. **Reports – to consider:**
	1. **District and County Council Members**: RBC Cllr Chewings highlighted the recent RBC Growth/Development Scrutiny meeting, link on YouTube. Also flagged that the PC has powers to close any roads that flood. (*Chair confirmed no issues with this in the village*). Reported a resident call regarding getting a Defib installed and potential RBC funding for this (*Clerk confirmed Defib being installed tomorrow). --* NCC Cllr Butler also added that NCC are looking for volunteer Flood Wardens to receive training to close roads (*Chair flagged need for landowners to clear ditches*). -- Chair highlighted that another tree has been given removal permission and flagged that yet to see replacement trees planted and requested Cllr Butler to raise with the relevant Officer to ensure enforcement. -- Chair asked that the potholes on Back Lane/Platt Lane are urgently repaired. -- Chair also asked to Cllr Butler to support the request that NCC Public Footpath team write to the Livery to address the residents’ concerns regarding horses using the pedestrian footpath and for the old bridal way to be re-opened.
	2. **Parish Councillors –**
		1. **RBC Conservation area review update** – EO read out an update from Cllr Ives summarising the need to not only push for tree protection but also hedgerows, verges, walls, and fences to maintain the ‘very green village’ streetscape. Council discussed and agreed a date for a conservation working group.

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* + 1. **Tree Protection Order List** – Council agreed a working group date to compile the TPO list.
1. **Parish Council services and operations**:
	1. **Grass cutting schedule – to agree schedule. –** Clerk talked over cost quote. Council discussed and agreed areas/details to be included within the contract. Clerk delegated to obtain a revised quote and implement come March.
	2. **Biodiversity duty for Parish Councils – to agree policy and objectives. –** Clerk explained duty and legal requirements. Council discussed current extensive wildlife in the village and reviewed the current biodiversity actions taken which include: wildflowers, no mow May, planters/bulbs. Council agreed to formalise objectives at the next working group.
	3. **Draft Communication Strategy** – Cllr Stewart talked over the pre-circulated Communication Strategy proposal. Council discussed and agreed to the strategy and to initially highlight the existing village FB page.
2. **Financial matters:** Clerkupdated Council on pc finances*-*
	1. **Expenditure and Income** – Total expenditure over Oct 23 is £331 and Income is £0. Total expenditure over Nov 23 is £368 and Income is £0. Total expenditure over Dec 23 is £994 and Income is £0. Payments noted by Council and invoices signed.
	2. **Bank balance and reconciliations** – Council signed bank rec sheet.
	3. **Budget to actuals** – Clerk talked over the budget year to date – noted by Council.
	4. **2024-25 Budget setting** – Council discussed the proposed budget for 2024-25 and agreed a final budget.
	5. **2024-25 Precept setting** – Council agreed a 2024-25 precept of £10,000, an increase of 10.3% on a Band D property.
3. **Planning Matters**:

To consider and comment on live applications notified to the Parish Council, including:

 No live applications for review.

 Any other application received prior to the meeting. – None.

Confirm expired planning applications responded to under delegated authority:

1. *23/02142/FUL - Orchard Lawn Old Melton Road - Single storey rear/side extension; 2no. new front dormers; 2no. replacement rear dormers; Alteration to doors/fenestration on ground floor; Application of render to existing brickwork. – Do not object in the main but do object to the render – out of character with the red brick street scene.*

 Notices received of planning decisions taken by Rushcliffe Borough Council:None.

1. **Urgent matters received prior to the meeting** – Clerk informed Council that the defib is due to be installed tomorrow. Council agreed to raise awareness of the new defib around the village. -- Council agreed to set another litter pick date at the next meeting. -- Cllr Stewart enquired about the Open Garden scheme and agreed to find out further details.
2. **Date for the next Parish Council meeting:** Tuesday 5th March 2024 at 6.30pm held at The Burnside Memorial Hall – noted by Council.

*Meeting closed: 7.35pm*

Signed by Chair:

Dated: