# Normanton on the Wolds Parish Council

Minutes of the General Meeting of Normanton on the Wolds Parish Council held at

**Burnside Memorial Hall, Church Hill, Plumtree** on **Tuesday 1st July 2025** at **6.30pm.**

**Councillors present:** Cllr Kay Cutts (Chair), Cllr Vivienne Ives (Vice), Cllr Aruna Day,

Cllr Richard Stewart, Cllr Jodi Gray.

**Officers**: Lesa Gilbert – Parish Clerk.

**Also present:** x1 resident.

*0107202501*

1. **Apologies for absence** – Cllr Nathan Cutler, Cllr Dawn Clements - accepted.
2. **Declarations of interests** – None.
3. **Chairman’s announcement** – Since the last meeting of NOTW PC we have had a public consultation from Rushcliffe Borough Council on the conservation area of our village; Cllr Ives and I met with the RBC Conservation Officer at the Burnside Hall in Plumtree and were dismayed to discover that an even smaller area had been recommended. This was contrary to our report to the Borough as we wished to protect, extend the area to the whole of the village envelope. Cllr Ives discussed the point with RBC and eventually it was agreed to revert to the previous boundary however RBC felt The Leys and Clipstone Lane couldn’t be included within the conservation area, which was disappointing. Both of these areas are unique and very different to each other and from the NOTW PC view create something worth preserving for the future.

I am most grateful for the interest from all Councillors who serve on NOTW PC in a voluntary capacity for their continued support of our delightful village. I would like to mention Cllr Stewart for taking the photographs that were used within the conservation report (*thanks also acknowledged from RBC*).

We would also like to thank the support from our elected representatives on Nottinghamshire County Council and Rushcliffe Brough Council. And finally, we extend our joint thanks to our Parish Clerk, Lesa Gilbert for her continued professional advice and commitment to our council. - *Cllr Kay Cutts, Chair NOTW PC.*

1. **Minutes from the AGM PC Meeting held on Tuesday 6th May 2025 for acceptance**: Council agreed accurate and signed by Chair.
2. **Open Session for the public to raise matters of council business:** A resident highlighted an old email address on one of the PC website pages (*Clerk to amend*). -- Also shared his personal view as a resident of The Leys that he doesn’t feel that area needs to be included in the conservation area. -- The resident enquired if meeting minutes could be released sooner in draft (*the Chair explained the Clerk has limited hours/website restrictions, but will look into this)* and the resident then left the meeting.
3. **Reports – to consider:**
   1. **District and County Council Members**: Apologies given from NCC/RBC Cllr Richard Butler and RBC Cllr Kier Chewings.

* 1. **Parish Councillors:** Cllr Stewart agreed to organise a date for the next community litter pick. -- Cllr Ives agreed to meet with the glass contractors to quote for the Notice Board glass. -- Council agreed to review what can be done to smarten up the War Memorial areaand agreed to get the back hedge cut and check that the PC grass cutter is aware this is within the contract spec.

*0107202502*

1. **Financial matters:** Clerkupdated Council on PC finances*-* 
   1. **Expenditure and Income** – Total expenditure over April 25 is £739 (inc internal audit) / income of £10,000 (inc precept). -- Expenditure over May 25 is £1,068 (inc insurance renewal) / income of £425 (inc VAT refund). Payments noted by Council and invoices signed.
   2. **Bank balance and reconciliations** – as of 25/06/25, current acc: £19,931 – bank statements/reconciliation noted by Council and signed by the Chair. Reserves acc: £10,523.
   3. **Budget to actuals** **ytd** – Reviewed and noted by Council.
2. **Parish Council services and operations:** 
   1. **Avenue Farm Garden Party** – Council discussed the event and availability of Cllrs who could attend the event.
   2. **Village Conservation Area Consultation** – Council discussed the consultation and noted disappointment that the village in its entirety hasn’t been included. PC to enquire with RBC re next steps/timings.
   3. **Village Entrance Planters –** Council discussed the village planters and agreed x3 new from reserves.
   4. **Village Tree Warden –** Council discussed the PC tree warden and agreed to ask Cllr Clements to be the PC Tree Warden.
3. **Planning Matters**:

To consider and comment on live applications notified to the Parish Council, including:

* 1. Any other application received prior to the meeting: *None.*
  2. Confirm expired planning applications responded to under delegated authority:*None*.
  3. Notices received of planning decisions taken by Rushcliffe Borough Council:
     1. *25/00434/FUL - Nicholas Old, Melton Road - Demolition of existing conservatory and timber outbuilding, removal of part of pitched roof. Creation of single storey ext with dual pitched roof, new roof over original building to raise the ridge height for first floor accommodation, and application of rendered external wall insulation. – Granted.*

1. **Urgent matters received prior to the meeting** – None.
2. **Date for the next Parish Council Meeting:** Tues 2nd Sept 2025 at 6.30pm, held at The Burnside Memorial Hall, Plumtree – noted by Council.

*Meeting closed: 7.08pm*

Signed by Chair:

Dated: