

# NAIRN WEST & SUBURBAN COMMUNITY COUNCIL

## ANNUAL GENERAL MEETING

7.00pm, Monday 26 October 2020 (held virtually on Zoom)

### DRAFT Minutes

#### Present:

<i>NWSCC members:</i>	Sheena Baker (in the Chair)	<i>Others:</i>	Hamish Bain (NRCC)
	Jimmy Ferguson		Mandy Lawson (NRCC)
	Alan Hampson		Stewart Stansfield (NRCC)
	Ally MacDonald		
	Alastair Noble		Cllr Tom Heggie (HC)
	Joan Noble		
	Brian Stewart		John Dolan (Nairnshire Tel)
	Bill Young		Des Scholes

Apologies: Dick Youngson (NWSCC)  
Cllr Peter Saggars (HC)  
Willie Munro (Ward Manager)

Absent: Lorraine Mallinson (NWSCC)

#### 1. Welcome/Introduction

1.1 Sheena Baker (SB) in the chair, welcomed all to the virtual AGM, which had been delayed because of the Covid pandemic. She reminded all that the proceedings were being recorded: there were no objections. She invited any declarations of interest: there were none.

1.2 Apologies were noted from Dick Youngson, Willie Munro and Cllr Peter Saggars.

#### 2. Minutes of last AGM (24 June 2019) and inaugural NW&SCC meeting (18 Nov 2019)

2.1 The minutes of the 2019 AGM had been circulated by email. SB noted that this was the record of the AGM of the previous NW&SCC, prior to the CC elections. No comments or amendments were offered. ***The minutes were adopted (proposed by BY, seconded by AH).***

2.2 The minutes of the inaugural meeting on 18 Nov 2019 of the current NW&SCC, chaired by Cllr Heggie supported by Ward Manager Willie Munro, at which the CC office bearers had been elected, had not previously been available. SB noted that a record of that meeting had now been circulated. No comments or amendments were offered. ***The minutes were adopted (proposed by JF, seconded by BS).***

### 3. Chair's report

3.1 SB, as Chair, offered a review of the past year's activity by the CC. She noted the difficulties faced by everyone as a result of the Covid pandemic. She identified the main issues which had taken up CC attention during the past 12 months. Action to prevent flooding remained a concern, and she hoped the local authorities would address this as a priority. Work on Common Good issues was being pursued by a sub-group who would be reporting to the CC in due course. Training for CC members, and dialogue with the new Executive Chief Officer, had been affected by the Covid restrictions.

3.2 Recent meetings with some local Councillors had touched on traffic management, the future plans for the Links, car parking issues, and the scope to provide better facilities for motorhomes. A plan for a new housing block with office space in the town centre, to which NW&SCC and others had submitted objections, had recently been approved. NW&SCC were engaged with BID and NICE in support of a proposal for funding to regenerate the Old Police Station. It was hoped that a local review by Highland Council with Sustrans of access arrangements around town in the light of the Covid social distancing restrictions would result in improved signage. SB hoped that, notwithstanding the constraints of Covid, the CC would be able to continue to represent the interests of the local community.

3.3 There were no questions or comments.

### 4. Treasurer's report

4.1 BY presented the annual accounts (copy attached) for the year to 31 March 2020. He expressed appreciation for the Highland Council's provision of the annual grant in advance of the delayed AGM. He noted that the higher figure for insurance represented payment of two years' insurance premiums. The end-year balance of £4,279.44 included £3,261.12 held separately as donations for 'fireworks', so the NW&SCC had a credit balance of £1018.32.

4.2 SB added that a previous meeting had agreed the fireworks funds would be handed over to the BID who were to have been organising local festive events; but these had been cancelled for 2020 because of Covid, so the transfer of money would be deferred. There were no other comments or questions. ***The annual accounts were approved (proposed JF, seconded BS).***

### 5. Election of office-bearers

5.1 SB invited AN to take the Chair. All current office bearers were deemed to have demitted their positions. AN announced that SB had agreed to renomination as Chair (proposed by AH, seconded by JF). There were no other nominations, and no objections. All members indicated support for the nomination. ***AN declared that SB had been re-elected as Chair.***

5.2 SB (in the Chair) invited nominations for Vice Chair. AN had indicated his willingness to stand (proposed by BS, seconded by DY). There were no other nominations, and no objections. All members indicated support. ***AN was declared re-elected.***

5.3 SB invited nominations for Treasurer. BY had also agreed to serve for a further year (proposed by SB, seconded by AH). No other nominations were put forward, and no objections. **All members supported BY's re-election.**

5.4 SB explained that the expanding range of Secretarial responsibilities had led to a proposal to split the tasks. A "Community Liaison Secretary" would arrange meetings, manage Zoom administration and establish a website; and a "Minutes Secretary" would take records of meetings and deal with the drafting of correspondence. AM had agreed to take on the former role (proposed by SB, seconded by BS) and BS had offered to take on the Minutes Secretary task (proposed by SB, seconded by AN). There being no other volunteers for either position, and no objections, **both were declared elected with the support of members present.**

## **6. Dates of future meetings**

6.1 SB advised that, Covid permitting, NW&SCC would aim to hold regular meetings on the last Monday of each month until May 2021, with no meeting in June. It was likely that these would have to continue to be virtual meetings by Zoom.

## **7. AOCB**

7.1 There were no other questions, and no topics raised for discussion

The AGM concluded at 19:15 hrs, and those present proceeded to participate in an ordinary monthly meeting.