

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Date: 31/03/2019

	£	£
Balance per bank statements as at 31/3/19:		
Nat West Current Account	account 1	4,698.58
Defibrillator Fund	account 2	- 400.42
Widmerpool Trust Fund	account 3	3,080.54
	account 4	
[add more accounts if necessary]	account 5	
	account 6	
	account 7	
	account 8	
		<hr/>
		7,378.70
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
	item 1	
	item 2	
	item 3	
	item 4	
[add more lines if necessary]	item 5	
	item 6	
	item 7	
	item 8	
		<hr/>
		-
Add: any un-banked cash as at 31/3/19		
		<hr/>
		-
Net balances as at 31/3/19 (Box 8)		<u><u>7,378.70</u></u>